

Elsham Parish Council Agenda

Parish Clerk – Deb Hotson
39 Woodland Drive, Broughton, North Lincolnshire, DN20 0EQ
Telephone: 0784 220 1877
Email: clerk@elshamparishcouncil.gov.uk

Dear Councillor

You are hereby summoned to attend the meeting of Elsham Parish Council on **Tuesday 16th March, 2021**. Proceedings will be held remotely via a Zoom link commencing at **6.30pm**.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting. *If you would like to join the meeting please contact the Clerk.*

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

The agenda is set out below.

D Hotson - **Deb Hotson - Clerk to the Council** Date of issue –10th March, 2021

2103/01 To note apologies for absence

2103/02 Public Participation

To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

2103/03 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

2103/04 Procedural

To approve the amended Financial Risk Assessment.

2103/05 Minutes of Previous meeting

Minutes of the Parish Council meeting held on Tuesday 16th February, 2021 to be approved and signed.

2103/06 Clerk's Report

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

2103/07 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

2103/08 Reports

- a. To receive an update report on the play area determining actions required.
- b. To receive an update report on the Elsham Nature Reserve, including the quotes for securing the gates determining actions required.
- c. To receive an update report on the Low Villages Forum determining any actions required.

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- d. To receive notified of the Spring in Bloom funding received determining actions required.
- e. To receive the completed safety check sheets determining any actions required.
- f. To elect a Low Villages Forum and an Elsham Leader representative.

2103/09 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from: -

- Humberside Police/NATs
- NHW representative.

2103/10 Highways / Neighbourhood Services / NLC issues/Parish Issues

- a. To determine actions required with regard to the drainage issues in the parish.
- b. To determine any further actions required with regard to the parking issues at the ONGO properties.
- c. To review the grass cutting programme for 2021 determining any actions required.
- d. To notify the Clerk of any further issues to be taken up with NLC.

2103/11 Planning

To receive any decisions from North Lincolnshire Council.

2103/12 Correspondence for Discussion/Decision

- a. To be notified of the further update received from Andrew Percy's office regarding the review of opening hours across NLC at the Recycling Centres determining any further actions required.
- b. To be notified of the A15 north – surfacing work received from NLC determining any actions required.
- c. To be notified of the correspondence received from Anglian Water with regard to blanket access agreement for non-intrusive surveys determining actions required.
- d. To be notified of the War Graves Army Cadet Project in North Lincolnshire determining any actions required.

Correspondence for Information

- e. Highway updates.
- f. Environment Agency Routine maintenance factsheet.
- g. Lincolnshire County Council bus service changes.
- h. Low Villages Forum minutes of the meeting held 1st December and agenda for the meeting to be held on 2nd March.

2103/13 Accounts

- a. To consider parish projects for 2021/22.
- b. To consider the cost to repair and move the Newland Hill street sign.
- c. To approve the monthly accounts for payment. See financial report.

17.02.21	C Busby	Council expenditure	£6.51
26.02.21	Information Commissioner	Data Protection Fee	£35.00
03.03.21	CPRE	Best Kept Village entry fee	£25.00
16.03.21	ERNLLCA	Finance Training Seminar	£48.00
16.03.21	Balfour	Play area rent 25/03-23/06	£30.00
16.03.21	JB Rural Services	Rota net repairs	£312.00

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16.03.21	D Hotson	Salary & Tax	
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2103/14 Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

2103/15 Agenda Items for the next meeting

2103/16 To confirm the date and time for the next meeting of the Parish Council as Tuesday 18th May, 2021 at 6.30pm via a Zoom link.

2103/17 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Clerks Report - Appendix A

- a. All documentation submitted to the new Councillors. ROI's to be returned to the Clerk no later than the next meeting to adhere to NLC requirements.
- b. Clerk has provided Cllr Guest with the Brigg Garden Centre contact details to allow a 10% discount for the Parish Council.
- c. Clerk has requested additional posts adjacent to the play area from NLC.
- d. Quotes confirmed for the Nature Reserve gates – agenda item.
- e. All highway issues reported to NLC.
- f. Clerk has requested a quote to repair and move the Newlands Hill street sign – agenda item.
- g. Clerk has requested ONGO install more verge posts in wood along the houses – agenda item.
- h. Current Project list circulated to Cllrs.
- i. Clerk has informed the LVF that the Parish Council will participate in the purchase of a mobile speed sign.
- j. Financial Risk Assessment amended – agenda item.