

# Elsham Parish Council Agenda

Parish Clerk – Deb Hotson  
39 Woodland Drive, Broughton, North Lincolnshire, DN20 0EQ  
Telephone: 0784 220 1877  
Email: [clerk@elshamparishcouncil.gov.uk](mailto:clerk@elshamparishcouncil.gov.uk)

Dear Councillor

You are hereby summoned to attend the meeting of Elsham Parish Council on **Tuesday 15<sup>th</sup> June, 2021**. Proceedings will be held at Elsham Village Hall commencing at **6.30pm**.

*Social distancing will apply, the wearing of masks and hand sanitising and other measures will be in place to adhere to Government guidelines. The hall can accommodate 20 members of the public.*

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

The agenda is set out below.

D Hotson - **Deb Hotson - Clerk to the Council**      Date of issue –9<sup>th</sup> June, 2021

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## **2106/01    To note apologies for absence**

## **2106/02    Public Participation**

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

## **2106/03    Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

## **2106/04    Minutes of Previous meeting**

Minutes of the Parish Council meeting held on Tuesday 18<sup>th</sup> May, 2021 to be approved and signed.

## **2106/05    Procedure**

To review and approve the Standing Orders 2020.

## **2106/06    Clerk's Report**

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

## **2106/07    Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

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## **2106/08 Reports**

- a. To receive an update report on the play area determining actions required.
- b. To receive an update report on the Elsham Nature Reserve determining actions required.
- c. To receive an update report on the Low Villages Forum determining any actions required.

## **2106/09 Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from: -

- Humberside Police/NATs
- NHW representative.

## **2106/10 Highways / Neighbourhood Services / NLC issues/Parish Issues**

- a. To receive an update from NLC with regard to the drainage issues in the parish determining any actions required.
- b. To be notified of the KCOM presentation determining any actions required.
- c. To consider the design for a new NLC village entry sign determining actions required.
- d. To receive an update on Post Lockdown Celebrations determining actions required.
- e. To elect a Parish Council Drainage Board representative.
- f. To notify the Clerk of any further issues to be taken up with NLC.

## **2106/11 Planning**

To receive any decisions and to discuss the following applications received from North Lincolnshire Council.

**2021/68** – planning permission to erect a detached dwelling & detached double garage with office space above (amended plans) at The Old Cottage, 32 Church Street.

**2021/591** – planning permission for the erection of 5 wooden camping pods and 1 wooden toilet block at land rear of Hunters Lodge Fishery, Church Street.

**2021/823** – planning permission to erect 4 detached dwellings with associated new shared private driveway at land off Barnetby Lane.

**2021/844** – planning permission for the construction of a 2,000-tonne potato cold store at Kirmington Potato Service Ltd, Pegasus House, Pegasus Road, Elsham Industrial Estate.

**2021/855** – outline planning permission to erect detached dwelling with some matters reserved at Orchard House, 12 Barnetby Lane.

## **2106/12 Correspondence for Discussion/Decision**

- a. To be notified of the VANL Member Steering Group request, determining actions required.
- b. To be notified of the Queens Platinum Jubilee, June 2022 information determining actions required.
- c. To be notified of the NLC Town & Parish Council Liaison meeting scheduled for 16<sup>th</sup> June determining any actions required.
- d. To consider attendance to any of the ERNLLCA Finance Training.

### **Correspondence for Information**

- b. ERNLLCA Newsletter.
- c. Anglian Water Ecology Survey request.

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## **2106/13** Accounts

- a. To receive an update on parish projects for 2021/22.
  - Best Kept Village Projects.
  - Seed exchange at the Kiosk.
  - Village signage
- b. To consider the purchase of plant trellis/support at the kiosk determining actions required.
- c. To consider the sale of the current 4-in-1 petrol multi tool.
- d. To consider the membership renewal of VANL at a cost of £20.
- e. To approve the monthly accounts for payment. See financial report.

|          |                               |                            |         |
|----------|-------------------------------|----------------------------|---------|
| 19.05.21 | ERNLLCA                       | Membership renewal         | £317.93 |
| 24.05.21 | Lincs Lowland Search & Rescue | Donation                   | £50.00  |
| 24.05.21 | L Guest                       | Plants                     | £180.00 |
| 27.05.21 | Zurich Municipal              | Insurance renewal          | £314.00 |
| 21.06.21 | Balfours                      | Play area rent 24/06-30/09 | £30.00  |
| 19.05.21 | JB Rural Services             | Verge cut 4                | £162.00 |
| 08.06.21 |                               | Verge cut 5                | £162.00 |
| 19.05.21 | JB Rural Services             | Play area cut 4            | £30.00  |
| 08.06.21 |                               | Play area cut 5            | £30.00  |
| 09.06.21 | JB Rural Services             | PROW 1 <sup>st</sup> cut   | £91.50  |
| 15.06.21 | MD Signs                      | Repair of signage          | £66.00  |
| 15.06.21 | The Access Panel Company Ltd  | Plough works               | £140.00 |
| 15.06.21 | D Hotson                      | Salary & Tax               |         |
| 15.06.21 | I Bowmer                      | Handyman                   | £47.50  |

## **2106/14** Minor Items

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

## **2106/15** Agenda Items for the next meeting

**2106/16** To confirm the date and time for the next meeting as Tuesday 20<sup>th</sup> July, 6.30pm at Elsham Village Hall.

**2106/17** To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

### Clerks Report - Appendix A

- Clerk contacted MD Signs with regard to the repair of the Newland Hill signage, this has now been completed.
- Clerk has contacted Wildscape to investigate the possibility of installing a pond in the Nature Reserve.
- Clerk to provide a plan to NLC and ask permission to site the plough and the trellis on the land near the kiosk.