

# Elsham Parish Council Agenda

Parish Clerk – Deb Hotson  
39 Woodland Drive, Broughton, North Lincolnshire, DN20 0EQ  
Telephone: 0784 220 1877  
Email: [clerk@elshamparishcouncil.gov.uk](mailto:clerk@elshamparishcouncil.gov.uk)

Dear Councillor

You are hereby summoned to attend the meeting of Elsham Parish Council on **Tuesday 18<sup>th</sup> May, 2021**. Proceedings will be held at Elsham Village Hall commencing at **6.30pm**.

*Social distancing will apply, the wearing of masks and hand sanitising and other measures will be in place to adhere to Government guidelines. The hall can accommodate 20 members of the public.*

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

The agenda is set out below.

D Hotson - **Deb Hotson - Clerk to the Council**      Date of issue –12<sup>th</sup> May, 2021

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## **2105/01    To note apologies for absence**

## **2105/02    Public Participation**

To resolve if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

## **2105/03    Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

## **2105/04    Minutes of Previous meeting**

Minutes of the Parish Council meeting held on Tuesday 16<sup>th</sup> March, 2021 to be approved and signed.

## **2105/05    Clerk's Report**

To receive a progress report for information. See appendix A. (Items requiring decisions will be on this agenda or placed on the next agenda).

## **2105/06    Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

## **2105/07    Reports**

- a. To receive an update report on the play area determining actions required.
- b. To receive an update report on the Elsham Nature Reserve, including damage done to the fence by a car accident, determining actions required.

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- c. To receive an update report on the Low Villages Forum determining any actions required.

## **2105/08 Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from: -

- Humberside Police/NATs
- NHW representative.

## **2105/09 Highways / Neighbourhood Services / NLC issues/Parish Issues**

- a. To determine actions required with regard to the drainage issues in the parish.
- b. To determine actions required with regard to the current litter collection issues.
- c. To consider the design for a new NLC village entry sign determining actions required.
- d. To consider Post Lockdown Celebrations determining actions required.
- e. To notify the Clerk of any further issues to be taken up with NLC.

## **2105/10 Planning**

To receive any decisions from North Lincolnshire Council.

## **2105/11 Correspondence for Discussion/Decision**

- a. To be notified of the Brigg NATs dates for 2021 determining any actions required.
- b. To be notified of the Wildscape communication with regard to creating ponds determining actions required.

### **Correspondence for Information**

- b. ERNLLCA newsletter 15, 16 & 17.
- c. CPRE Countrywise newsletter April 21.
- d. NALC Star Councils Awards 2021.
- e. NLC updates.
- f. NLC Council Tax Band D clarification.
- g. Worlaby Parish Neighbourhood Plan Submission Draft.
- h. VANL Voting clarification.

## **2105/12 Accounts**

- a. To consider parish projects for 2021/22.
  - Best Kept Village Projects.
  - Seed exchange at the Kiosk.
- b. To consider attendance to the ERNLLCA training seminars.
- c. To be notified and approve the Internal Audit report 2020/21 and determine any actions required.
- d. To approve the Annual Governance Statement 2020/21.
- e. To approve the Accounting Statement 2020/21.
- f. To consider membership renewal for ERNLLCA for 2021/22.
- g. To consider the request for a donation from the Lincolnshire Lowland Search & Rescue.
- h. To consider the renewal of the 2021/22 Insurance and consider a 1- or 3-year term.
- i. To consider membership to HWRA.
- j. To consider the costs to refurbish the plough and to replace the Reserve gates on Front Street.
- k. To consider the purchase of plant trellis/support at the kiosk determining actions required.
- l. To approve the monthly accounts for payment. See financial report.

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06.04.21	I Bowmer	Handyman	£115.00
06.04.21	JB Rural Services	Verge cut 1	£162.00
16.04.21		Verge cut 2	£162.00
30.04.21		Verge cut 3	£162.00
06.04.21	JB Rural Services	Play area cut 1	£30.00
16.04.21		Play area cut 2	£30.00
30.04.21		Play area cut 3	£30.00
16.04.21	A Horner	Rubbish bags	£3.20
16.04.21	S Van Oosterhout	Condolence book	£18.98
20.04.21	D Hotson	Salary & Tax – April	
18.05.21		Salary & Tax - May	
04.05.21	Newton Printing Services	Leader production	£70.14
18.05.21	ERNLLCA	Planning seminar	£24.00
18.05.21	R Dixon	Internal Audit Fee	£385.00
18.05.21	L Guest	Planting expenditure	£98.99

## 2105/13 **Minor Items**

- a. To take any points from members.
- b. Matters of correspondence for information which arrived after the agenda was posted.

## 2105/14 **Agenda Items for the next meeting**

## 2105/15 **To confirm the date and time for the next meeting.**

## 2105/16 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

### **Clerks Report - Appendix A**

- a. Clerk asked for NLC to take a look at the old 'trespassing' signed in the reserve with a view to removing. This is in hand.
- b. Clerk has chased MD Signs with regard to the instalment of the Heritage signage.
- c. Clerk has reported the state of FP288 to NLC.
- d. Clerk has been in communications with NLC with regard to an upgrade to the current village entry signs. Agenda item.