

# ELSHAM PARISH COUNCIL

Parish Clerk – Holly Hanson  
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Dear Councillor,

You are hereby invited to attend the Discussions of Elsham Parish Councillors on Tuesday 18<sup>th</sup> January 2022. The meeting will commence at 6.30 pm via the Teams platform.  
The agenda is set out below.

The public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Please see joining details below:

<https://teams.live.com/joinmeeting/94504094206711> or e-mail the Clerk for a joining link.

*Holly Hanson*

Holly Hanson – Proper Officer – Elsham Parish Council  
13<sup>th</sup> January 2022

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## **Agenda**

### **T21/22 – 0101      Apologies**

To note apologies for absence.

### **T21/22 – 0102      Public Participation**

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 20 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. It should be noted that decisions cannot be made on items not on the agenda. Meetings may be recorded.

### **T21/22 – 0103      Declaration of Interest**

- a) To note and record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

### **T21/22 – 0104      Minutes of Previous meeting**

- a) Minutes of the Parish Council meeting held on Tuesday 16<sup>th</sup> November 2021 and the Extraordinary Parish Council meeting held on Thursday 13<sup>th</sup> January 2022 to be approved and signed.

### **T21/22 – 0105      Report from Ward Councillors**

Ward councillors to update the Parish Council on activities within North Lincolnshire Council.

### **T21/22 - 0106      Highways, Drainage, Footpaths and NLC issues**

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- a) To update on the following outstanding issues:
  - i) Church Street drainage issues.
  - ii) Waterlogged PROW alongside the Church.
  - iii) Potholes In trench at 5/7 New Street.
  - iv) Cyclist signage knocked off the pole just before 5-way crossroads, road closure sign in the hedge at 5-way crossroads, and faded bends in the road sign on the B1203.
- b) To discuss grass cutting provision for verges and PROW for the 2022/23 season and resolve any action.
- c) To discuss any other highways, drainage, footpath and NLC issues and resolve any action.

## **T21/22 – 0107      Police Matters / Neighbourhood watch / NATs**

- a) To receive updates from Humberside Police, Neighbourhood Watch Representative and NATs and resolve any action.

## **T21/22 – 0108      Planning**

- a) No planning applications received.
- b) To receive the following Planning Decision:
  - i) PA/2021/844 - Planning permission for the construction of a 2,000 tonne potato cold store at Kirmington Potato Services Ltd, Pegasus House, Pegasus Road, Elsham Wold Industrial Estate, Brigg DN20 0SQ.
  - ii) PA/2021/591 - Planning permission for the erection of 5 wooden camping pods and 1 wooden toilet block at Land rear of Hunters Lodge Fishery, Church Street, Elsham
- c) To discuss any other planning matters.
  - i) To receive the following Appeal Notification letter and resolve any action:/  
PA/2021/68 – Planning permission to erect a detached dwelling and detached double garage with office space above.  
Site Location – 32 The Old Cottage, Church Street, Elsham, DN20 0RG
  - ii) To receive the Integrated Planning Statement for the Proposed service station with lorry park and drive-thru units on Land to the south of M180 Barnetby Top Interchange and to the north and west of the A18.

## **T21/22 – 0109 – Parish Projects, Reports and other Parish Matters**

- a) To receive an update on the following parish projects for 2021/22:
  - i) Location/Planning permission for the plough.
  - ii) Nature Reserve – Bench.
  - iii) Seed exchange at the Kiosk.
  - iv) Queens Platinum Jubilee Beacon Lighting and celebrations, June 22
- b) To receive the following reports and resolve any action:
  - i) Play area.
  - ii) Elsham Nature Reserve.
  - iii) Low Villages Forum.
- c) To review and discuss the SLA agreement for annual playground Inspection and bin emptying and resolve any action.
- d) To discuss ideas for the Tesco Bags of Help Fund and resolve any action.
- e) To discuss any other Parish Matters and resolve any action.

## **T21/22 – 0110      Clerk's Report**

- a) Clerk to present a report on any items requiring attention since the November meeting on any subject not separately on the Agenda.

## **T21/22 – 0111      Accounts**

- a) To discuss and review which Councillors are on the Banking Mandate as Authorised Signatories and resolve any action

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- b) To review current financial position.
- c) To note and sign new bank statements.
- To note the following payments already made:
- d) 17<sup>th</sup> November 2021 – Deb Hotson – Clerk Wages & Expenses
- e) 17<sup>th</sup> November 2021 – HMRC - P32 - £53.20
- f) 17<sup>th</sup> November 2021 – JB Rural Services - Play Area - £30.00
- g) 17<sup>th</sup> November 2021 – JB Rural Services - Verges & Doll Lane PROW £186.00
- h) 17<sup>th</sup> November 2021 – JB Rural Services - Play Area Hedges - £120.00
- i) 17<sup>th</sup> November 2021 – ERNLLCA - Training - £48.00
- j) 17<sup>th</sup> November 2021 – Vision ICT - Website Hosting Dec 21 - Nov 22 – £210
- k) ??/11/21 Cancer Research UK – Donation - £20.00
- l) 7<sup>th</sup> November 2021 – Low Villages Forum – Membership - £75.00
- m) 22<sup>nd</sup> November 2021 – JB Rural Services - Play Area - £30.00
- n) 30<sup>th</sup> November 2021 – Hampshire Flag - Union Jack - £97.67
- o) 30<sup>th</sup> November 2021 – JB Rural Services - Play Area - £30.00
- p) 30<sup>th</sup> November 2021 – JB Rural Services - Verges & Doll Lane PROW - £186.00
- q) 14<sup>th</sup> December 2021 – Cloudy IT Clerk Laptop Package - £4.40
- r) 14<sup>th</sup> December 2021 – ERNLLCA – Training - £60.00
- s) 14<sup>th</sup> December 2021 – Balfours - Playground Rent – 30.00
- t) 14<sup>th</sup> December 2021 – Deb Hotson - Clerk Wages & Expenses
- u) 14<sup>th</sup> December 2021 – HMRC - P32 – 58.60
- To approve the following invoices for payment:
- v) Cllr S Van Oosterhout – Elves Thank you - £28.40

## **T21/22 – 0112 Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting**

- a) Councillors to update the meeting on any progress on items not requiring decision and resolution, not otherwise detailed on the agenda.
- b) To discuss the following items of correspondence received and resolve any action:
  - i) Correspondence from ERNLLCA re: training courses
- b) Matters of correspondence arrived since agenda was posted.
- c) To receive from Councillors agenda items for the next meeting.

## **T21/22 - 0113 Date and time of forthcoming meetings**

- a) The next Parish Council meeting or discussion of Councillors will be held on Tuesday 15<sup>th</sup> February 2022.

## **T21/22 – 0106 To consider the exclusion of the public due to the confidential nature of the items to be discussed.**

- a) To consider the appointment of professional payroll services and resolve any action.