

ELSHAM PARISH COUNCIL

Parish Clerk – Holly Hanson
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Dear Councillor,

You are hereby summoned to attend the meeting of Elsham Parish Council on **Tuesday 18th October 2022**. The meeting will commence at **7.00 pm** at the **Village Hall, Elsham**.
The agenda is set out below.

The public and press may attend the meeting.

The recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Holly Hanson

Holly Hanson – Proper Officer – Elsham Parish Council
13th October 2022

Agenda

22/23 - 1001 Apologies

To note apologies for absence.

22/23 – 1002 Public Participation

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 20 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened. It should be noted that decisions cannot be made on items not on the agenda. Meetings may be recorded.

22/23 – 1003 Declaration of Interest

- a) To note and record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note any dispensations granted to any member of the council in respect of the agenda items listed below

22/23 – 1004 Minutes of Previous meeting

- a) Minutes of the Parish Council meeting, held on Tuesday 19th July 2022 to be approved and signed.

22/23 – 1005 Report from Ward Councillors

Ward councillors to update the Parish Council on activities within North Lincolnshire Council.

22/23 - 1006 Highways, Drainage, Footpaths and NLC issues

- a) To update on the following highways issues following the Village walkabout:
 - i) Barnetby Lane gulleys
 - ii) Resurfacing around Village – Hall Lane, Front Street and New Street
 - iii) Best Kept Village signs

ELSHAM PARISH COUNCIL

- b) To discuss access to Church PROW and resolve any action.
- c) To discuss any other highways, drainage, footpath and NLC issues and resolve any action.

22/23 – 1007 Police Matters / Neighbourhood watch / NATs

- a) To receive updates from Humberside Police, Neighbourhood Watch Representative and NATs and resolve any action.

22/23 – 1008 Planning

- a) No planning applications received
- b) No planning decisions received
- c) To discuss any other planning matters.

22/23 – 1009 – Parish Projects, Reports and other Parish Matters

- a) To receive the following monthly inspections and reports and resolve any action:
 - i) Play area.
 - ii) Elsham Nature Reserve.
 - iii) Asset Checklists for the Village
- b) To receive an update on the installation of the plough and resolve any action.
- c) To discuss the budget for village Winter planting and resolve any action
 - i) To discuss the In Bloom Grant for 2022/23 and resolve any action
- d) To discuss placement of highway litter signs and resolve any action
- e) To discuss the Parish Council website and a communications plan for 2022/23.
- f) To receive an update from the Low Villages Forum and resolve any action
- g) To discuss initial plans for the King's Coronation and resolve any action.
- h) To discuss any other Parish Matters and resolve any action.

22/23 – 1010 Stevenson and Julian Charity Trust Fund

- a) To discuss working with the Stevenson and Julian Charity Trust Fund and resolve any action.

22/23 – 1011 Christmas Tree

- a) To discuss the Christmas Tree lighting event and resolve any action.

22/23 – 1012 Further Devolution opportunities

- a) to discuss the further devolution opportunities presented by NLC and resolve any action.

22/23 – 1013 Verge and PROW Cutting

- a) To review the verge and PROW cutting provision during the 2021/22 season, and resolve any action for the forthcoming 2022/23 season.

22/23 – 1014 Clerk's Report

- a) Clerk to present a report on any items requiring attention since the July meeting on any subject not separately on the Agenda.

22/23 – 1011 Accounts

- a) To review current financial position.
- b) To note and sign new bank statements.
To note the following payments already made:
- c) 25th July 2022 – HWRA – Membership - £25.00
- d) 25th July 2022 – Autela – Q1 Payroll - £32.40
- e) 19th August 2022 – Cllr Andrew Horner – Plants - £53.24
- f) 19th August 2022 – Cllr Jane Ousby – Seed Exchange - £109.99
- g) 19th August 2022 – Sissons Gardening Services – Grass Cutting - £248.00
- h) 23rd September 2022 – Balfour – Playground Rent - £30.00

ELSHAM PARISH COUNCIL

- i) 23rd September 2022 – Autela – Q2 Payroll - £41.16
 - j) 23rd September 2022 – Sissons Gardening Services – Grass Cutting - £502.50
 - k) 12th October 2022 – Cllr Andrew Horner – Plants - £13.47
 - l) 12th October 2022 – Sissons Gardening Services – Grass Cutting - £404.00
 - m) 12th October 2022 – Vision ICT – Website Hosting - £225.76
 - n) 12th October 2022 – North Lincs Council – SLA Agreement - £265.20
- To approve any other payments as presented.

22/23 – 1012 Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting

- a) Councillors to update the meeting on any progress on items not requiring decision and resolution, not otherwise detailed on the agenda.
- b) No Correspondence received
- b) Matters of correspondence arrived since agenda was posted.
- c) To receive from Councillors agenda items for the next meeting.

22/23 - 1013 Date and time of forthcoming meetings

- a) To confirm the date and time of the next Parish Council meeting.

22/23 – 1014 To consider the exclusion of the public due to the confidential nature of the items to be discussed.

- a) To pay Clerk's wages and expenses.