

Elsham Parish Council Agenda

Parish Clerk – Deb Hotson

79 Top Road, Worlaby North Lincolnshire, DN20 0NG

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Dear Councillor

You are hereby summoned to attend the Annual meeting of the Parish Council **on Monday 20th May, 2019** at Elsham Village Hall.

Proceeding will commence after the Annual Parish Council meeting at 6:30pm.

The agenda is set out below.

Members of the public and press are welcome.

Deb Hotson

Clerk to the Council

Date of Issue: 14th May, 2019

1. **Election of Chairman and to receive the Chairman's Declaration of Acceptance of Office**
2. **Election of Vice – Chairman**
3. **Election of Committee / Working Group Representatives**
 - Neighbourhood Watch & NATs Representative
 - Elsham Nature Reserve
 - Elsham Play Area
 - Website
 - LVF Representatives
 - Personnel Committee
 - Asset Risk Safety Checks representatives
 - To elect two Councillors to represent this Council at the ERNLLCA District Committee Meetings.
4. **To approve the Internal Auditor for 2019/20**
5. **To review and approve a Reserves Policy**
6. **To review and approve the Members and Officer Protocol**
7. **To review and approve Standing Orders and Financial Regulations**
8. **To review and approve the Asset Register**
9. **To review and approve the H & S and Financial Risk Assessment policy**
10. **To review and approve the Complaints Procedure**
11. **To review and approve the procedure for handling requests made under the Scheme of Publication**
12. **To review and approve the Equal Opportunity Policy.**
13. **To review and approve the Co-option Policy.**
14. **To review and approve the Community Emergency Plan**

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15. **To review and approve the Child Protection and Vulnerable Adult policies**
16. **To review and approve the Annual Return Assertions Pro forma Policy**
17. **To review and approve the General Data Protection Regulation 2018 policies**
18. **To review and approve the Personnel Committee Terms of Reference**
19. **To review and approve the Disciplinary & Grievance Procedure**
20. **To set the dates of the ordinary Parish Council Meetings for 2019/20**
21. **To confirm all Cllrs have submitted their Register of Interests**
22. **To resolve that this Council utilizes its powers under the Local Government Act 1972, section 101, to devolve to the Clerk the authority to make decisions on planning applications where:**
 - a. The application falls between meetings and it is not possible to obtain from the Planning Authority an extension of time to consider the matter; and
 - b. The Chairman is unavailable to convene an extra-ordinary meeting or particular circumstances are such that the convening of an extra-ordinary meeting is impractical.

In both circumstances the Clerk shall have authority to respond on the Council's behalf, taking into account the Local Plan; the content of any planning policies; community plan or Neighbourhood Plan adopted by the council; and precedent. Moreover, where it is practicable, the Clerk is to contact ALL Councillors to confirm they are content with the response to the specific Planning Application requiring this action.

This authority will not apply to applications where there are known objections by neighbours; multiple housing development; and new land allocations.