

ELSHAM PARISH COUNCIL MINUTES

Clerk to the Council: Deb Hotson

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Minutes of the Parish Council Meeting held on Tuesday 16th March, 2021 at 6.30pm. Due to the Coronavirus the meeting was held via a Zoom link. All members of the public and press were invited.

Present: Cllr Guest, Cllr Hill, Cllr Horner, Cllr Ousby, Cllr Van Oosterhout (Chair), Cllr Moir & Cllr Wood.

Also Present: Cllr Carl Sherwood, Cllr N Sherwood & Clerk to the Council – Deb Hotson.

2103/01 To note apologies for absence

All members present.

2103/02 Public Participation

No members of the public present.

2103/03 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None declared.

- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

2103/04 Procedural

To approve the amended Financial Risk Assessment.

Resolved - the amendments were approved.

2103/05 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meeting held on Tuesday 16th February, 2021 were approved and signed as a true and correct record.

2103/06 Clerk's Report

- a. All documentation submitted to the new Councillors. ROI's to be returned to the Clerk no later than the next meeting to adhere to NLC requirements.
- b. Clerk has provided Cllr Guest with the Brigg Garden Centre contact details to allow a 10% discount for the Parish Council.
- c. Clerk has requested additional posts adjacent to the play area from NLC.
- d. Quotes confirmed for the Nature Reserve gates – agenda item.
- e. All highway issues reported to NLC.
- f. Clerk has requested a quote to repair and move the Newlands Hill street sign – agenda item.
- g. Clerk has requested ONGO install more verge posts in wood along the houses – agenda item.
- h. Current Project list circulated to Cllrs.
- i. Clerk has informed the LVF that the Parish Council will participate in the purchase of a mobile speed sign.
- j. Financial Risk Assessment amended – agenda item.

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2103/07 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Cllr N Sherwood informed the meeting that NLC have set the budget. Adult Social Care going up 2% and General 1.49%. The lowest in the area.

Baths Hull in Scunthorpe is to become a Covid vaccine centre, initially 500 per day increasing to 1000.

There have been spikes in North Lincolnshire figures which is suspected to be from a production/manufacturing factory.

Elsham Golf Club is to open up on 29th March.

Concerns were raised about the drainage on Church Street and although the Clerk hadn't been copied in it was thought that NLC were looking into this.

Ward Cllrs were thanked and left the meeting.

2103/08 Reports

a. To receive an update report on the play area determining actions required.

Cllr Ousby stated that the handyman had painted the climbing equipment in the park and would address the different colours of paint and rectify.

There are new mole holes to sort out.

The rota net has been repaired although not 100% which is believed to be due to the lack of greasing in the past.

Cllr Ousby stated that the drainage is working well apart from the far end which is very boggy although this area has no equipment on it.

There are now 15 volunteers for the rota to open and close the park throughout the spring and summer months. There are still some more letters to be delivered.

Clerk to inform the contractor that there can be no strimming around the bases of all wooden equipment and that the old contractor did collect the grass.

b. To receive an update report on the Elsham Nature Reserve, including the quotes for securing the gates determining actions required.

Clerk to ask NLC to take a look at the old signage in situ regarding Trespassing with a view to its removal.

Clerk to chase up the installation of the heritage signs.

Resolved – the contractor was selected to carry out the works on the gates.

Clerk to chase the response from ERNLLCA regarding the visibility of tenders.

The spiral protectors are to be collected in April.

Cllr Hill to look at creating habitats from the logs that have been cut down.

Clerk to obtain a quote from the contractor regard a new gate on Front Street. Cllr Van Oosterhout to provide a spec.

c. To receive an update report on the Low Villages Forum determining any actions required.

There was no attendance at the last meeting.

d. To receive notified of the Spring in Bloom funding received determining actions required.

Cllr Guest to organise the spending and receipt to be provided to the Clerk by the end of Thursday to ensure the claim form can be submitted within the required time scales.

e. To receive the completed safety check sheets determining any actions required.

The safety sheet for the park has been received.

Cllr Van Oosterhout to provide the asset check sheet before the end of the month.

f. To elect a Low Villages Forum and an Elsham Leader representative.

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Cllr Wood elected as the Low Villages Forum representative. At the next meeting Cllr Wood to ask for a progress report on the Tourism Leaflet.
Cllr Guest will work with Cllr Moir as the Elsham Leader representative.

2103/09 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from: -

- a. Humberside Police/NATs – no report received.
- b. NHW representative – no report received.

2103/10 Highways / Neighbourhood Services / NLC issues/Parish Issues

- a. To determine actions required with regard to the drainage issues in the parish.
The request regarding the dyke on Front Street has been put on the NLC programme to review in due course.

A resident had provided an update to their meeting with a contractor who are dealing with their private garden flooding concerns.

- b. To determine any further actions required with regard to the parking issues at the ONGO properties.

Cllr Guest has been provided a petition from resident which she will send on for them with regard to a request for additional parking. There are 16 bungalows, 11 parking spaces and 2 of these are restricted parking. Fortunately, the car that was parked on the grass blocking the road has moved and is parking in the car park. A site visit is to take place to view the request for parking.

- c. To review the grass cutting programme for 2021 determining any actions required.
Resolved – the grass cutting to commence as soon as and the schedule will remain the same as last year.

Verges and Doll Lane to be cut every fortnight and the PROW to be cut 3/4 times in the season.

The resident cutting the church and other area, due to an operation has found someone else to carry out that work on his behalf.

- d. To notify the Clerk of any further issues to be taken up with NLC.

Clerk to report FP288 which is water logged. This is in the adjoining parish.

2103/11 Planning

To receive any decisions from North Lincolnshire Council.

No decisions received.

To discuss the following application received after the agenda was issue and submit under the Clerks Delegated Powers.

2020/1787 – application to undertake a crown reduction on a sycamore tree identified as T1 in and subject to TPO (21 Maltkiln Lane) Order 2004 at 23 Maltkiln Lane.

Resolved – no objection or comment.

2103/12 Correspondence for Discussion/Decision

- a. To be notified of the further update received from Andrew Percy's office regarding the review of opening hours across NLC at the Recycling Centres determining any further actions required.

Item noted.

- b. To be notified of the A15 north – surfacing work received from NLC determining any actions required.

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Item noted.

- c. To be notified of the correspondence received from Anglian Water with regard to blanket access agreement for non-intrusive surveys determining actions required.
Due to the fact that the Parish Council were not contacted prior to the recent survey it was agreed not to provide a blanket access agreement.
- d. To be notified of the War Graves Army Cadet Project in North Lincolnshire determining any actions required.
Information has been provided from the Church Warden and submitted.

Correspondence for Information

- e. Highway updates.
- f. Environment Agency Routine maintenance factsheet.
- g. Lincolnshire County Council bus service changes.
- h. Low Villages Forum minutes of the meeting held 1st December and agenda for the meeting to be held on 2nd March.

2103/13 Accounts

- a. To consider parish projects for 2021/22.
Nature Reserve gates – £415 approved for the improvements of the gates.
Enhance / Kiosk planting – £400 allocated to the enhancement with plants to areas around the parish.
Remembrance Soldier – decided not to take this idea any further.
Benches – £400 approved to install a bench in the Nature Reserve.
Farming Implements – £400 expenditure approved to have the plough shot blasted, sited and painted at the kiosk.
Village signs – £3,500. It was agreed to leave this as pending for the time being. Clerk to ask if the current signs could be upgraded by NLC.
Cllr Horner suggested that the white posts on the Front Street and Hall Lane triangles are refurbished. Cllr Horner to circulate some photographs for further discussions.
- b. To consider the cost to repair and move the Newland Hill street sign.
Resolved – approval of the works to be carried out.
- c. To approve the monthly accounts for payment. See financial report.
Resolved – approval of the accounts for payment.

17.02.21	C Busby	Council expenditure	£6.51
26.02.21	Information Commissioner	Data Protection Fee	£35.00
03.03.21	CPRE	Best Kept Village entry fee	£25.00
16.03.21	ERNLLCA	Finance Training Seminar	£48.00
16.03.21	Balfour	Play area rent 25/03-23/06	£30.00
16.03.21	JB Rural Services	Rota net repairs	£312.00
16.03.21	D Hotson	Salary & Tax	

2103/14 Minor Items

- a. To take any points from members.
- Litter picking dates to be circulated.
 - Handyman to clean the street and village signs and cut back the encroaching grass on the various footpaths in the parish. This cost can be allocated to the project budget.

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b. Matters of correspondence for information which arrived after the agenda was posted.

- Freight Strategy Consultation – Cllr Horner to complete and to include the following item:
 - HGV entering the village, breaking the weight restriction limit.
 - Parked HGV/pulling out of vehicles into oncoming traffic at the service station.
 - Cyclists use the village to avoid HGV.

2103/15 Agenda Items for the next meeting

2103/16 To confirm the date and time for the next meeting as follows:

Annual Parish Meeting – Tuesday April 20th at 6.30pm

Annual Parish Council Meeting followed by the May Meeting on Tuesday 18th May, 2021 at 6.30pm.

At present all these meeting will be held via a Zoom link.

2103/17 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

The meeting closed at 8.30pm.