

# ELSHAM PARISH COUNCIL MINUTES

Clerk to the Council: Deb Hotson

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Minutes of the Parish Council Meeting held on Tuesday 18<sup>th</sup> May, 2021 at 6.30pm at the Village Hall, Church Lane, Elsham.

Present: Cllr Guest, Cllr Hill, Cllr Moir, Cllr Van Oosterhout (Chair), Cllr Ousby & Cllr Wood.

Also Present: 2 resident, Cllr R Waltham & Clerk to the Council – Deb Hotson

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## **2105/01 To note apologies for absence** Apologies received from Cllr Horner.

## **2105/02 Public Participation**

**Resolved** - to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the/ meeting is declared opened.

A resident living on Church Street addressed the meeting stating that she and other residents have concerns with regard to their gardens getting waterlogged, the PROW adjacent to the church is impassable and the water that used to trickle down Church Street is now flowing. Residents who were experiencing issues in their gardens also included the houses on Front Street whose properties backed on to Church Street.

The resident stated that she fully understood that the water in the gardens was not the responsibility of the local authority or the Parish Council but residents have tried several avenues and needed to find the source of the water to move forward. Cllr Van Oosterhout stated that it was worse than ever this year and this issue had been a constant on the agenda for the past 3 years.

The issue of drainage in the parish had been brought to the attention of NLC Drainage Team and Ward Cllrs and in 2020 the issue on Front Street had been resolved with the cooperation of both Anglian Water and NLC.

The New Street flooding issue at the junction with the B1206 had also been resolved seeing improvement works implemented to stop standing water and flooding at this junction.

The Parish Council had asked for Church Street to be added to the gritting route due to the treacherous conditions through the winter months but this was not possible and NLC installed a salt bin near to the church.

Cllr Moir has managed to arrange a PCC Church meeting with NLC Drainage Team for this Thursday 20<sup>th</sup> May at the church and Parish Council representatives will meet with NLC after this meeting to discuss their concerns for the road and PROW. It is unknown as to whether the problem is drainage or springs and where the issue starts.

Another resident stated that the drain located on Front Street opposite the quarry only flushes on a Saturday and is unsure where this comes from?

There are many questions but at present no answers. What is required is a survey of the parish.

Cllr Waltham stated that he would attend the meeting arranged for Thursday with a view to also setting up a further meeting with the head of the Drainage Team. Cllr Waltham stated he had represented the parish since 2011 and had assisted in sorting out the last drainage issue which took several years but was resolved. Springs are prevalent in the low villages.

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Cllr Waltham stated that there was a vacancy on the Drainage Board and if minded to add to the Parish Councils next agenda.

Cllr Waltham will arrange for a letter to be sent to all residents asking for feedback on any drainage concerns they have and will share this information with the Parish Council.

**Resolved** – the meeting was re-opened.  
2 residents left the meeting.

## 2105/03 **Declaration of Interest**

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None declared.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

## 2105/04 **Minutes of Previous meeting**

**Resolved** – Minutes of the Parish Council meeting held on Tuesday 16<sup>th</sup> March, 2021 were approved and signed as a true and correct record.

## 2105/05 **Clerk's Report**

a. Clerk asked for NLC to take a look at the old 'trespassing' signed in the reserve with a view to removing. This is in hand.

b. Clerk has chased MD Signs with regard to the instalment of the Heritage signage. These will be installed next week. Clerk to ensure that the works on the Newland Hill sign will be carried out on the same day.

c. Clerk has reported the state of FP288 to NLC. This is being looked into.

d. Clerk has been in communications with NLC with regard to an upgrade to the current village entry signs. Agenda item.

## 2105/06 **Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Cllr Waltham stated that there was a good supply of COVID vaccines and not only was there a call for the over 40's but North Lincolnshire were also providing vaccines to the under 40's. Centres are active all over the county.

There have been a couple of outbreaks, mainly in the larger employers of the area. The Local Plan will be out for consultation shortly and this will include a review of Environment and Sustainability Policies.

A new machine is being trialled for the repair of pot holes.

Cllr Waltham has received a few concerns raised by residents on the closure of the Humber Bridge. This has now been re-opened with warden cover.

The Spring in Bloom grants have been issues to all those that applied including Elsham.

The Post 16 transport has been set at £30 per term again.

50k trees have been planted in North Lincolnshire. The target is £172k.

Cllr Waltham stated that a good clear picture was required for the new village sign and once sorted to send through to him to get it pushed through.

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The Town & Parish Council Liaison meeting will stay online as these have proved to be more popular than the face to face.

Cllr Van Oosterhout asked about vaccines for those with underlying issues to which Cllr Waltham informed the meeting that all those between 16-64 with an underlying condition should have been called and if not to ring the GP.

Concerns were raised about the lack of availability for the parish when wanting to use the JustGo bus service. The app was not user friendly. Cllr Waltham thanked the Parish Council for the feedback and would relay to the team dealing with this. An additional bus has been added to the service and from July the service will be offered into the evening too. There has been a bigger take up than with the Call Connect.

Concerns were then raised about the lack of collection of litter from the many litter picks carried out in the parish. The Clerk will ensure that these are logged on the portal.

Cllr Waltham left the meeting.

## 2105/07 **Reports**

- a. To receive an update report on the play area determining actions required.

It was confirmed that the contractor has been requested to weed spray around the equipment bases and not to cut.

The rota net is now working properly and the spider net is to be oiled frequently.

The mole hills are still present but the treatment has reduced the numbers.

- b. To receive an update report on the Elsham Nature Reserve, including damage done to the fence by a car accident, determining actions required.

Cllr Ousby has looked at the fence and is confident that a couple of replacement posts and some rabbit fencing will repair the damage.

**Resolved** – the handyman is to be asked to carry out the repairs.

The handyman will also be asked to manage any overgrowing nettles on to the main paths.

- c. To receive an update report on the Low Villages Forum determining any actions required.

The next meeting is scheduled in June and once received the agenda will be circulated.

## 2105/08 **Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from: -

**Humberside Police/NATs** -The next NATs is due next month.

**NHW representative** – No information has been received from the Co-ordinator.

## 2105/09 **Highways / Neighbourhood Services / NLC issues/Parish Issues**

- a. To determine actions required with regard to the drainage issues in the parish.

Clerk to report the flooding issues at the junction of Front Street and Barnetby Lane. Councillors to attend meeting with the LLFA and Cllr Waltham on Thursday 20<sup>th</sup> May and report to Clerk any actions required.

- b. To determine actions required with regard to the current litter collection issues.

Discussed under item 2105/06.

- c. To consider the design for a new NLC village entry sign determining actions required.

**Resolved** – the sign was approved that has been received from NLC. Cllr Hill to provide a photo of the church for approval at the next meeting.

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- d. To consider Post Lockdown Celebrations determining actions required.  
Cllr Guest suggested that an event is arranged for the weekend following 21<sup>st</sup> June for residents to take a picnic to the Reserve. Restrictive parking would be made available for those unable to walk there. The event would be on the Saturday or Sunday, weather dependent. There could be a prize for the best dressed picnic table.  
Cllr Guest to draft an invite and circulate.
- e. To notify the Clerk of any further issues to be taken up with NLC.  
No further issues raised.

## 2105/10 **Planning**

To receive any decisions from North Lincolnshire Council.

**2020/1787** – refusal of consent to undertake a crown reduction on a sycamore T1 in the TPO Maltkiln Lane Order at 23 Maltkiln Lane.

**2021/758** – application for determination of the requirement for prior approval of a household extension at 23 Church Street. This has been submitted under permitted development.

The following application was submitted under delegated powers due to the time constraints.

**2021/559** – planning permission to erect a detached double garage with an attached store/gym at The Old Vicarage, 4 Vicarage Lane. **No objection or comment.**

## 2105/11 **Correspondence for Discussion/Decision**

- a. To be notified of the Brigg NATs dates for 2021 determining any actions required.  
Item noted.
- b. To be notified of the Wildscape communication with regard to creating ponds determining actions required.  
**Resolved** – Clerk to ask Wildscape to investigate the possibility of installing a pond in the Reserve.

### **Correspondence for Information**

- b. ERNLLCA newsletter 15, 16 & 17.
- c. CPRE Countrywise newsletter April 21.
- d. NALC Star Councils Awards 2021.
- e. NLC updates. Clerk to chase up the concerns submitted with regard to the tree roots on Doll Lane which is a potential trip hazard.
- f. NLC Council Tax Band D clarification.
- g. Worlaby Parish Neighbourhood Plan Submission Draft.
- h. VANL Voting clarification.

## 2105/12 **Accounts**

- a. To consider parish projects for 2021/22.
  - Best Kept Village Projects – Cllr Guest to work with the VH gardener to determine what is being done with regard to the planting in a VH bed.
  - Seed exchange at the Kiosk – Cllr Hill to look at what provisions are required for shelving and storage of the seeds. Further discussion for the next meeting.

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- b. To consider attendance to the ERNLLCA training seminars.  
Cllr Horner has been booked on to the Managing Conflict course.
- c. To be notified and approve the Internal Audit report 2020/21 and determine any actions required.  
**Resolved** – approval of the report. The Clerk will address all issues raised.
- d. To approve the Annual Governance Statement 2020/21.  
**Resolved** – approval of the Statement.
- e. To approve the Accounting Statement 2020/21.  
**Resolved** – approval of the Statement.
- f. To consider membership renewal for ERNLLCA for 2021/22.  
**Resolved** – approval to renew the membership.
- g. To consider the request for a donation from the Lincolnshire Lowland Search & Rescue.  
**Resolved** – a donation of £50 was approved.
- h. To consider the renewal of the 2021/22 Insurance and consider a 1- or 3-year term.  
The Clerk had carried out due diligence with regard to the insurance quote.  
**Resolved** – a 3-year term was approved.
- i. To consider membership to HWRA.  
Not relevant for the Parish Council this is for the Village Hall Committee.
- j. To consider the costs to refurbish the plough and to replace the Reserve gates on Front Street.  
**Resolved** – the contractor was selected. Clerk to arrange the dates with Cllr Moir who will be delivering and collecting the plough.  
Cllr Guest to provide a plan of where the trellis and plough will be located for the Clerk to ask NLC permission to site them.
- k. To consider the purchase of plant trellis/support at the kiosk determining actions required.  
Cllr Guest to obtain further information prior to a decision being made.
- l. To approve the monthly accounts for payment. See financial report.  
**Resolved** – approval of the accounts for payment.

06.04.21	I Bowmer	Handyman	£115.00
06.04.21	JB Rural Services	Verge cut 1	£162.00
16.04.21		Verge cut 2	£162.00
30.04.21		Verge cut 3	£162.00
06.04.21	JB Rural Services	Play area cut 1	£30.00
16.04.21		Play area cut 2	£30.00
30.04.21		Play area cut 3	£30.00
16.04.21	A Horner	Rubbish bags	£3.20
16.04.21	S Van Oosterhout	Condolence book	£18.98
20.04.21	D Hotson	Salary & Tax – April	
18.05.21		Salary & Tax – May	
04.05.21	Newton Printing Services	Leader production	£70.14
18.05.21	ERNLLCA	Planning seminar	£24.00
18.05.21	R Dixon	Internal Audit Fee	£385.00
18.05.21	L Guest	Planting expenditure	£98.99

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## **2105/13 Minor Items**

### **a. To take any points from members.**

Cllr Wood asked for clarification of what grass was being cut on Church Street.

Cllr Van Oosterhout to check with the church contractor.

There were no wild flowers apparent yet from the seeds sown.

Cllr Guest asked if the bicycle sign could be removed from the rusty post on Doll Lane and placed into the wooden one, that all 4 barriers have a flower basket and that a planter is also put in front of the bin. These were all agreed.

### **b. Matters of correspondence for information which arrived after the agenda was posted.**

- VANL – results of the resolution to dissolve were overwhelmingly rejected.
- Standing Orders 2020 – agenda item for the next meeting.

## **2105/14 Agenda Items for the next meeting**

- Parish Council Drainage Board representative.

## **2105/15 To confirm the date and time for the next meeting as Tuesday 15<sup>th</sup> June at 6.30pm at Elsham Village Hall.**

## **2105/16 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

No items raised for discussion.

The meeting closed at 8.45pm.