

ELSHAM PARISH COUNCIL MINUTES

Clerk to the Council: Deb Hotson

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Minutes of the Parish Council Meeting held on Tuesday 21st September, 2021 at 6pm at the Village Hall, Church Lane, Elsham.

Present: Cllr Hill, Cllr Horner, Cllr Wood, Cllr Van Oosterhout (Chair) & Cllr Ousby.

Also Present: Cllr R Waltham, 1 resident & Clerk to the Council – Deb Hotson

2109/01 To note apologies for absence
Apologies received from Cllr Moir.

2109/02 Public Participation

Resolved - to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

The resident present has attended to receive an update on the Church Street drainage and flooding issues.

Cllr Van Oosterhout stated that Cllr Waltham, will be attending the meeting, although running late, and he should provide an update. The Clerk has asked for an update on this issue.

Resolved – to re-open the meeting.

2109/03 Declaration of Interest

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None declared.

- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

2109/04 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meeting held on Tuesday 20th July, 2021 were approved and signed as a true and correct record.

2109/04 Procedural

To elect another member to the Personnel Committee.

Resolved – Cllr Wood was elected as the third member alongside Cllrs Horner & Van Oosterhout.

2109/06 Clerk's Report

- Clerk has forwarded the information with regard to the school bus travelling through the Low Villages to Cllr N Sherwood.
- Clerk has requested additional quotes for two more companies to repair the rota next. Both organisations are unable to quote.
- Clerk has requested an update to Church Street drainage issues for Ward Cllrs.
- Clerk arranged site meetings with both Anglian Water regarding the proposed pipeline and the Jet garage regarding litter bins.

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2109/07 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Cllr Waltham provided the following report: -

The planning application for the Old Cottage on Church Street has been refused.

The flood and drainage data are slowly coming in. The responses are varied from garden drainage, run off and other items. Once the data has been collated the Parish Council will be provided with a report. Cllr Waltham has walked the village with a resident on request.

The resident present stated that a report has been commissioned by the Church on the drainage and this found that the drain on Church Street is at its capacity. Clerk to ask the PCC for a copy of the report and forward this to NLC.

Cllr Ousby had some photos of the water running down Church Street taking the debris down the road and blocking the drains. Photos and video to be provided to the Clerk to forward on to NLC.

Clerk to ask NLC (copy in Cllr Waltham) to put Church Street onto the salting route until the drainage has been rectified.

A bus survey is underway (available online) to connect more people to buses.

Residents are encouraged to complete the survey.

There are around 4000 users a month and this is challenging when overlapping bookings. The system is being upgraded which should be completed by December and should provide more flexibility.

A new initiative called Independent Living has been implemented to assist people for any issues to help them stay independent.

There is a lack of bungalows therefore it is thought that Town and Parish Councils will have planning permission granted on exception sites for this type of housing.

The resurfacing work in the parish has been completed. Cllr Oosterhout stated that there have been some issues, some of which are still ongoing.

There will be a Queens Jubilee grant available for next year's event.

NLC are encouraging Councils to plant trees again this year. The Clerk stated that there were still outstanding responses from NLC with regard to those already submitted. Clerk has recently requested an update from NLC. Cllr Waltham stated that if nothing was forthcoming to contact Cllr Rose and copy him in.

Cllr Horner informed Cllr Waltham about the fact that the Parish Council has to put in a full planning application to site the plough on the verge which was deemed not to be necessary by the Parish Council.

Clerk to collate all the relevant information on the plough, dimensions, material etc and a Teams meeting will be arranged to discuss. Cllr Wood to create the plan with dimensions.

2109/08 Reports

- a. To receive an update report on the play area including the cost to repair the rota net and determining any actions required.

Cllr Wood to take a look at the net.

Cllr Van Oosterhout to place an article on the Facebook page asking for ideas for a replacement if this is found to be too expensive to repair again.

Cllr Ousby has provided the H & S check sheets. The moles have decreased.

Clerk to ask the contractor to cut the hedge. The grass has been cut and there was no litter.

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- b. To receive an update report on the Elsham Nature Reserve determining actions required.

The new gate has been modified but still doesn't stop dogs from going underneath. Although not replaced with dogs in mind it was agreed that a further modification was required.

A perimeter check of the rabbit fencing was required.

The small area off the main path requires a trim so that the orchids are not choked.

Thanks, have been provided to a resident who has recently cut the ridge path.

Clerk to ask NLC when they will be attending site and if a site meeting could be arranged.

- c. To receive an update report on the Low Villages Forum determining any actions required.

Cllr Ousby had attended the meeting and provided a summary of the meeting which will be circulated via the minutes once received.

2109/09 Police Matters / NATs / Neighbourhood Watch (NHW)

To receive an update verbal / written report from: -

- a. Humberside Police/NATs – Cllr Van Oosterhout attended the last meeting and the minutes have been circulated.
- PC Grant is leaving the area.
 - The police have been carrying out door knocks asking resident for their concerns.
 - The main issues in the area at present are Horkstow Bridge and the Millennium Green in Brigg.
 - The stats are looking positive.
- b. NHW representative – no report received. The Co-ordinator attended the last NATs meeting.

Cllr Waltham joined the meeting at 6.30pm – please see item 2109/07 for his report.

Cllr Waltham left the meeting at 7.10pm.

2109/10 Highways / Neighbourhood Services / NLC issues/Parish Issues

- a. To determine actions required with regard to next seasons grass cutting and the development of future wilding area.

Clerk to inform the contractor that ALL of the bank at the top of Church Street needs cutting back.

Cllr Hill suggested that a wild flower bed is created to the side and rear of the bench on Front Street. It was agreed and Cllrs Hill and Ousby will undertake this.

- b. To consider when the next edition of the Leader will be sent out and its contents.

Cllr Van Oosterhout is pulling together all the information for the next edition. Clerk to ask KCOM for a small article to add.

- c. To notify the Clerk of any issues to be taken up with NLC.

Clerk to report the blocked drain on Barnetby Lane when entering the village.

This has been reported numerous times and was supposed to go onto the regular maintenance list. The drain is only dug out 10ft up the hill and therefore when it rains again the debris and mud further up the hill washes back down and blocks the drain again. There has been no spraying and it isn't regularly swept.

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Clerk to report to NLC the pot holes that have formed just before Newland Hill turning. Cllr Ousby to check if these have been repaired prior to the Clerk reporting again.

2109/11 Planning

- a. To receive any decisions received from North Lincolnshire Council.
2021/68 – refusal of planning permission to erect a detached dwelling and detached double garage with office space at The Old Cottage, 32 Church Street.
2021/823 – full planning permission granted to erect four detached dwellings with associated new shared private driveway on land off Barnetby Lane.
2021/1316 – consent to undertake pruning on a sycamore tree at 23 Maltkiln Lane has been granted.

2109/12 Correspondence for Discussion/Decision

- a. To be notified of the NALC Policy Consultation Briefing determining actions required.
Any responses to be provided to the Clerk by the end of the week.
- b. To be notified of the Best Kept Village results, determining actions required with regard to the future of the Elsham Elves.

An advert will be placed into the Leader advertising for new members of the Gardening Group.

Clerk to ask Lorraine Guest if she would like to attend the presentation of the Best Kept Village competition.

Correspondence for Information

- c. ERNLLCA AGM – 23/09.
- d. ERNLLCA Equality, Diversity & Inclusion training – 7th September
- e. ERNLLCA Allotment Seminars.
- f. ERNLLCA – National Resilience Strategy.
- g. ERNLLCA Newsletter Sept 21.
- h. KCOM demand stimulation.

2109/13 Accounts

- a. To receive an update on parish projects for 2021/22.
 - Location/Planning permission for the plough – item previously discussed.
 - Seed exchange at the Kiosk – Cllr Hill stated this is still ongoing.
 - Village signage – **resolved** – the signage was approved. Clerk to confirm with NLC to order 2 x signs.
 - Queens Platinum Jubilee Beacon Lighting and celebrations, June 22 – Cllrs to consider ideas for the funding so as to be prepared.
- b. To consider the revised costs to install the speed sign determining actions required.
Resolved – the Parish Councils preferences are for solar, 2 signs and for the remaining NHP funding to be split according to the grant.
- c. To consider the renewal of the CPRE Membership.
Resolved – approval of the membership renewal.
- d. To consider attendance to the ERNLLCA Finance Training.
Item noted.
- e. To consider the cost to replace the Clerks computer and a cost for IT support.
Resolved – approval for the Clerk to replace the computer and obtain ongoing IT support.

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The Clerk stated that one of her other Councils would like to use the old computer at the village hall once cleared of data. This was agreed by all present.

- f. To consider a suitable gift for the retirement of Lorraine Guest from the Parish Council.

Resolved – an amount not to exceed £50 was approved to provide a gift.

- g. To approve the monthly accounts for payment. See financial report.

Resolved – approval of the monthly accounts for payment.

July/Aug/ Sept	JB Rural Services	Verge cut 8	£162.00
		Verge cut 9	£162.00
		Verge cut 10	£162.00
		PROW cut	£91.50
		Church Street cut	£360.00
		Front Street gate	£960.00
July/Aug/ Sept	JB Rural Services	Play area cut 8	£30.00
		Play area cut 9	£30.00
		Play area cut 10	£30.00
28.07.21	L Guest	Plants	£19.00
24.08.21	I Bowmer	Handyman	£70.50
20.07.21	D Hotson	Salary & Tax – July & August	

2109/14 **Minor Items**

- a. To take any points from members.

- The current handyman has retired. An advert to be placed into the Leader advertising the position. It was agreed to provide a £10 garden voucher to the retired handyman.
- Cllr Ousby to report a tree adjacent to the School House on the verge to NLC to take a look at its condition.
- Cllr Ousby stated that an offer of a Christmas Tree had been provided again this year from residents. Cllr Ousby to accept this offer, thanking the residents.
- Clerk to raise a new bank mandate.

- b. Matters of correspondence for information which arrived after the agenda was posted.

- Singleton Birch Liaison meeting 03/11. Cllr Van Oosterhout to attend. Items for consideration to be raised at the next meeting.
- NATs minutes of the meeting held 08/09.

2109/15 **Agenda Items for the next meeting**

- Singleton Birch Liaison meeting.
- Christmas Tree event.
- Beacon.

2109/16 **To confirm the date and time for the next meeting as Tuesday 19th October, 6.30pm at Elsham Village Hall.**

2109/17 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

The meeting closed at 8.25pm.