

# ELSHAM PARISH COUNCIL MINUTES

Clerk to the Council: Deb Hotson

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Minutes of the Parish Council Meeting held on Tuesday 16<sup>th</sup> November 2021 at 6pm at the Village Hall, Chapel Lane, Elsham.

Present: Cllr Burton, Cllr Horner, Cllr Moir, Cllr Wood, Cllr Van Oosterhout (Chair).

Also Present: Cllr C Sherwood, 2 residents & Clerk to the Council – Deb Hotson

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## **2111/01 To note apologies for absence**

Apologies received from Cllr Ousby.

A resignation email was received from Rosie Hill. Clerk to inform NLC.

## **2111/02 Public Participation**

**Resolved** - to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the/ meeting is declared opened.

A resident informed the council that Andrew Percy MP has written to him stating that he is looking into the issue of the weight restriction breaches. The resident will keep the Parish Council informed on further correspondence.

**Resolved** – the meeting was re-opened.

## **2111/03 Declaration of Interest**

- a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None declared.

- b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

## **2111/04 Minutes of Previous meeting**

**Resolved** - Minutes of the Parish Council meeting held on Tuesday 19<sup>th</sup> October 2021 were approved and signed as a true and correct record.

## **2111/05 Clerk's Report**

- Clerk has reported all highway issues.
- New email set up for Cllr Burton and all relevant paperwork forwarded.
- Clerk has contacted Singleton Birch regarding the maize harvest traffic.
- PAT test and RA sheets circulated for the Christmas Tree event.
- Clerk has responded to the Licensing Policy consultation.
- Nature Reserve - Bench costs and options circulated.
- Clerk has requested a virtual meeting regarding the plough location. This has been arranged for 18/11 when the Clerk and Chair will be attending.
- Clerk has submitted the RAF flypast request form. Cllr Van Oosterhout added that there are no more veterans in the parish, the nearest being York.
- Clerk has circulated to flag companies for a new union jack flag at the church.

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## **2111/06 Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Apologies received from Cllr Waltham.

Cllr C Sherwood informed the meeting that the drainage consultation was ongoing and NLC will be contacting the affected residents with a view to setting up a site meeting in early December.

Cllr Wood has tested the water and it is not treated water.

Cllr Sherwood will chase up the Drainage department.

There are currently 2 community grants that will open soon to Parish Councils – Queens Jubilee and Spring bulbs.

Cllr C Sherwood informed the Council that there had been 160 fixed penalty notice served in October – 150 in the Scunthorpe area, 4 in Brigg, 4 in Barton and 1 in Winteringham. These are for littering and dog fouling.

## **2111/07 Reports**

- a. To receive an update report on the play area determining any actions required.

Clerk has asked the contractor to carry out a further cut on the grass.

There are a few moles.

Cllr Wood still to look at the rota net.

- b. To receive an update report on the Elsham Nature Reserve determining actions required.

Cllr Moir has added the wood to the bottom of the gate on Front Street which is working well. Cllr Moir to trim in the Reserve with advice from Cllr Van Oosterhout.

Clerk to ask NLC for an update on the following outstanding actions:

- Arising to be collected.
- Glyphosate on the tree stumps near to the Middlegate entrance.
- Front Street path to be cut back.

- c. To receive an update report on the Low Villages Forum determining any actions required.

No meeting since the last meeting.

The flashing speed signs to be purchased have 3 colours, red, amber, and green. All 12 sites in the 6 villages have been approved by NLC and the LVF Clerk will confirm via email what consultation is required along with a map.

## **2111/08 Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from: -

- a. Humberside Police/NATs – no meeting held.
- b. NHW representative – no report received.

## **2111/09 Highways / Neighbourhood Services / NLC issues/Parish Issues**

- a. To receive an update on the Christmas Tree event.

The event will take place on 7<sup>th</sup> December at 6pm.

Cllr Burton to purchase the refreshments and create an A5 leaflet to deliver to households.

Cllr Van Oosterhout to organise the PAT testing and contact the resident who is donating the tree. The risk assessment has been carried out.

Money collected will be donated to the Church.

As the vicar is busy Dawn Enser to be asked to speak at the event.

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- b. To consider the grass cutting regime for 2022.  
Cllr Horner provided a colour codes map. Clerk to clarify some of the verges with NLC and if these are confirmed these will be added to the regular cuts.  
The cuts will be fortnightly throughout the season and include the PROW Doll Lane and Church Walk.  
Clerk to chase up NLC regarding the waterlogged PROW running alongside the Church.
- c. To elect a Snow Warden determining any actions required.  
Cllr Burton was elected as the Snow Warden. Clerk to provide the Snow Warden documentation and CEP for information.
- d. To notify the Clerk of any issues to be taken up with NLC.  
Cllr Wood to provide the report and photos regarding Anglian Water for the Clerk to submit.  
Clerk to report the potholes in the recently dug trench outside 5/7 New Street.  
6.45pm – Cllr Sherwood left the meeting.

## 2111/10 **Planning**

To receive any decisions received from North Lincolnshire Council.

**2021/855** – outline planning permission to erect a detached dwelling with appearance, landscaping, layout, and scale reserved for subsequent consideration at Orchard House, 12 Barnetby Lane, Elsham will be considered at the Planning Committee meeting scheduled for 17/11.

**2021/1121** – planning permission to vary condition 2 of PA/2020/874 – amended drawing for land south of Church Street, Elsham will be considered at the Planning Committee meeting scheduled for 17/11.

## 2111/11 **Correspondence for Discussion/Decision**

- a. To be notified of the NALC Environmental Permitting Regulation 2016 consultation determining actions required.  
Item noted.
- b. To be notified of the North Lincolnshire Local Plan consultation determining actions required.  
Cllr Horner informed the meeting that at the Local Plan presentation it was stated the 5-year housing plan has been met by NLC.  
Cllr Horner stated that the development line has been amended on Barnetby Lane and at the Old Smithy. Other than those two amendments the rest remains the same.  
**Resolved** – fully support the proposed plan, specifically Policy SS2 Spatial Strategy for North Lincs and Policy SS11 Development Limits relating to Elsham parish.  
Clerk to submit to NLC.
- c. To be notified of the NLC Winter Service – bulk salt delivery determining actions required.  
Clerk to state that the Parish Council have no facilities to store any bulk salt and have no capacity to replenish the salt bins.  
**Correspondence for Information**
- d. ERNLLCA October Newsletter.
- e. NLC Highway updates:

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- Cllr Horner met with NLC Highway department regarding the recent resurfacing concerns of Chapel Lane, Maltkiln Lane and part of Church Street which will be addressed. Whilst there Cllr Horner showed the representative the concerns regarding the water on Church Street which she was shown. Photographs were taken and an email of agreed actions were provided. The Clerk also informed her who was dealing with the issues from the Drainage team.
- Cyclist signage that has been knocked off its post is being investigated.
- The drain is still blocked on Barnetby Lane, Clerk to chase.
- f. RPA survey on awareness of flood resilience.
- g. Tree planting update – no trees have been approved for planting in the parish.

## 2111/12 Accounts

- a. To consider the 2022/23 budget determining actions required.  
**Resolved** – the budget was discussed and approved.
- b. To receive an update on parish projects for 2021/22.
  - Location/Planning permission for the plough – a virtual meeting with NLC and the Clerk and Chair is to be held on 18/11.
  - Nature Reserve – Bench – **resolved** – recycled bench and soft anchor to be purchased.
  - Seed exchange at the Kiosk – Cllr Van Oosterhout to check to see how far Rosie Hill has got with this.
  - Queens Platinum Jubilee Beacon Lighting and celebrations, June 22 – meeting to be arranged at the January meeting inviting residents to participate.
- c. To consider the purchase of a new union jack flag for the church.  
Union Jack flag required 3 x 6ft, sewn cotton, toggled and antifray for a sum not to exceed £200. Clerk to circulate options prior to ordering.
- d. To approve attendance to the Breakthrough training seminars.  
**Resolved** – Cllrs Burton, Wood & Van Oosterhout approved to attend the seminars.
- e. To approve the annual LVF membership fee.  
**Resolved** – approval of the membership renewal.
- f. To approve the monthly accounts for payment. See financial report.  
**Resolved** – approval of the accounts for payment.

22.10.21	Newton Printing	Elsham Leader	£77.74
22.10.21	JB Rural Services	PROW – 3 <sup>rd</sup> cut	£91.50
01.11.21	S Van Oosterhout	Bulbs/Plants	£28.32
November	JB Rural Services	Play area cut 1186	£30.00
		Grass verges 1185	£186.00
		Play area hedges 1187	£120.00
16.11.21	ERNLLCA	Training seminar – J Ousby	£48.00
16.11.21	D Hotson	Salary & Tax	

## 2111/13 Minor Items

- a. To take any points from members.
  - Cllr Van Oosterhout has been sent information to apply for the Tesco grant. Ideas to be brought to the next meeting for discussion.

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- Cllr Van Oosterhout has been in contact with a potential candidate. Agenda item for the next meeting.
- b. Matters of correspondence for information which arrived after the agenda was posted.
  - VANL AGM 24/11.
  - Singleton Birch Liaison Meeting minutes 03/11 – at the meeting Cllr Van Oosterhout was assured that the maize crop one way system would be a criterion for tendering next year and it would be managed a lot better.
  - ERNLLCA – petition to legislate to enable Councillors to be disqualified or suspended for poor conduct.

**2111/14 Agenda Items for the next meeting**

- Bank mandate.
- Tesco fund.
- Handyman.

**2111/15 To confirm the date and time for the next meeting as Tuesday 18<sup>th</sup> January 2022 at 6.30pm at Elsham Village Hall.**

**2111/16 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

- Parish Clerk position -  
**Resolved** – the meeting was closed to the public and press.  
**Resolved** – the Clerks resignation was accepted, and the position will be advertised in due course. A Clerk has been identified to cover the post until a permanent Clerk is employed. The Clerk will leave post on 24/12.  
Councillors thanked the Clerk for a wonderful service and wished her all the very best.

The meeting closed at 7.45pm.