

ELSHAM PARISH COUNCIL

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Notes of the Discussions of Elsham Parish Councillors held on Tuesday 18th January 2022 commencing at 6.30pm, via the Teams platform.

Present: Chair - Cllr Sandra Van Oosterhout
Cllr Andrew Horner, Cllr Sarah Burton, Cllr Mark Wood, Cllr Jane Ousby and Cllr Steve Moir
Clerk – Holly Hanson

Ward Councillors Cllr Carl Sherwood, Cllr Nigel Sherwood.

No members of the public attended.

T21/22 – 0101 Apologies

Apologies were received from Cllr Rob Waltham.

T21/22 – 0102 Public Participation

No members of the public attended.

T21/22 – 0103 Declaration of Interest

- a) Cllr Mark Wood declared a disclosable pecuniary interest in item T21/22 – 0108c)i) - PA/2021/68 - Appeal Notification letter.
- b) No dispensations granted.

T21/22 – 0104 Minutes of Previous meeting

- a) Minutes of the Parish Council meeting held on Tuesday 16th November 2021 were reviewed and agreed as an accurate and true record and signed accordingly.

T21/22 – 0105 Report from Ward Councillors

Cllr Carl Sherwood gave an update stating that he had received correspondence about the lack of road markings on the B1206 at Bonby Top, however warning signage is in place. Cllr Sherwood also notified Council that Barnetby Service Station would be doing remedial works to the frontage that would affect the carriageway.

NLC are still looking for potential locations for tree planting. Councillors fed back that none of the nominated areas in Elsham had been deemed suitable.

Over 2,000 fines had been issued for fly tipping, dog fouling or littering over the last year, and the contract had been extended for another year, with a view to expanding the team.

Elsham Parish Council have been awarded £186.00 for the Spring in Bloom Grant.

T21/22 - 0106 Highways, Drainage, Footpaths and NLC issues

- a) To update on the following outstanding issues:
 - i) Church Street drainage issues – NLC have given Elsham Parish Council an update stating that works are being developed as a mini project to improve the drainage capture on the highway at this location prior to surfacing improvements being undertaken on Church Street. Cllr Carl Sherwood to ensure drainage and highways teams are aligned on the project.
Cllr Horner stated that there appeared to have been little progress beyond collating resident reports, and highlighted that the running water is causing an issue in icy weather, resulting in Parish Councillors having to set up a gritting rota to ensure the road is safe.

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Cllr Ousby stated that she had reported the issue to Anglian Water, who attended the following day to inspect. One leak has been identified, which is scheduled to be repaired w/c 24th January 2022. They will continue to monitor the situation

ii) Waterlogged PROW alongside the Church – Councillors discussed that the PROW is waterlogged where it joins the road due to drainage issues on Church Lane. Councillors discussed a wooden bridge solution.

Action of Clerk – To obtain quotes for a wooden bridge solution, and liaise with NLC for permission for works.

iii) Potholes In trench at 5/7 New Street - Completed

iv) Cyclist signage knocked off the pole just before 5-way crossroads, road closure sign in the hedge at 5-way crossroads, and faded bends in the road sign on the B1203 – Councillors to confirm if this has been resolved

b) Councillors discussed the grass cutting provision for verges and PROW for the 2022/23 season.

Action of Clerk – To obtain quotes for discussion at February meeting.

c) Councillors discussed the following other highways, drainage, footpath and NLC issues:

i) Hedge at Elsham Treatment works – Clerk has requested update

ii) Build-up of leaves blocking Gully on Barnetby Lane – Clerk to report

T21/22 – 0107 Police Matters / Neighbourhood watch / NATs

a) There were no updates from Humberside Police or Neighbourhood Watch Representative. Cllr van Oosterhout confirmed that NATs priorities are Horkstow Bridge and Brigg.

T21/22 – 0108 Planning

a) No planning applications received.

b) Councillors received the following Planning Decisions:

i) PA/2021/844 - Planning permission for the construction of a 2,000 tonne potato cold store at Kirmington Potato Services Ltd, Pegasus House, Pegasus Road, Elsham Wold Industrial Estate, Brigg DN20 0SQ – Permission granted with conditions.

ii) PA/2021/591 - Planning permission for the erection of 5 wooden camping pods and 1 wooden toilet block at Land rear of Hunters Lodge Fishery, Church Street, Elsham – Refused.

Councillors discussed that there was one wooden structure that had already been built in the location.

Action of Clerk – To notify Planning Enforcement of above wooden building.

c) To discuss any other planning matters.

Cllr Wood declared a disclosable pecuniary interest in the following item and left the meeting.

i) Councillors received the following Appeal Notification letter:

PA/2021/68 – Planning -permission to erect a detached dwelling and detached double garage with office space above.

Site Location – 32 The Old Cottage, Church Street, Elsham, DN20 0RG

Councillors discussed the planning appeal, and were unanimously in favour of submitting a further statement of objection.

Action of Clerk – Clerk to prepare and submit a further statement of objection to the Planning Inspectorate.

Cllr Wood re-joined the meeting.

ii) Councillors noted the Integrated Planning Statement for the Proposed service station with lorry park and drive-thru units on Land to the south of M180 Barnetby Top Interchange and to the north and west of the A18.

T21/22 – 0109 – Parish Projects, Reports and other Parish Matters

a) Councillors received updates on the following parish projects for 2021/22:

i) Councillors discussed the proposed location of the plough, and the need for planning permission to site it in this location.

Action of Clerk – Clerk to formally apply for planning permission to site the Plough.

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- ii) Councillors discussed that the bench for the Nature Reserve has arrived, but fixings were not included. Councillors also discussed issues with siting the bench due to location.

Action of Clerk – Clerk to follow up on missing bench fixings, and work with Cllr Wood to resolve the siting issues.

- iii) Councillors discussed the seed exchange at the Kiosk, stating that shelving was required at the back of the kiosk. Councillors agreed that expansion to include a small book exchange would be a benefit to Elsham.

Action of Clerk – Cllr Van Oosterhout to forward shelving design to Clerk to obtain quotes. Cllr Ousby to provide box for box exchange.

- iv) Councillors discussed ideas for the Queens Platinum Jubilee Beacon Lighting and celebrations, in June. Cllr Burton discussed ideas for an afternoon street tea party / big lunch on Sunday 5th June, closing Chapel Lane to accommodate with the Village Hall as a focal point. Cllr Burton to organise a village meeting to discuss this further.

RAF Fly pasts have been requested for Saturday 4th June.

Beacon lighting will take place on Saturday 4th June, marquee pegs and a post are still required for the beacon – Cllr Ousby to source these.

- b) Councillors received the following reports:

- i) Play area.

- Equipment needs cleaning
 - Rota Net requires further attention
 - Adult Gym area is currently waterlogged
 - Application of defender granules required.

- ii) Elsham Nature Reserve.

- NLC have cut and baled grass and strimmed nettles
 - Bark chippings required for wooded section
 - Strimming is required around orchid area – Cllr Moir to action

- iii) Low Villages Forum.

- The Clerk gave an update stating that she was expecting delivery of the speed signs later this month.
 - The Low Villages Handyman project is being prioritised

- c) Councillors reviewed and discussed the SLA agreement for annual playground Inspection and bin emptying unanimously agreeing to accept the agreement.

Action of Clerk – To respond to NLC accepting the SLA agreement

- d) Councillors discussed ideas for the Tesco Bags of Help Fund focusing on wildlife initiatives. This will be discussed further at the February meeting.

- e) There were no other Parish Matters raised.

T21/22 – 0110 **Clerk's Report**

- a) Clerk did not have any items that had required attention since the November meeting.

T21/22 – 0111 **Accounts**

- a) Councillors discussed and reviewed the Banking Mandate and unanimously agreed that in addition to Cllr Van Oosterhout, Cllrs Horner, Wood and Ousby be added as Authorised Signatories.

Action of Clerk – To complete a Banking Mandate update form, adding Cllrs Horner, Wood and Ousby.

- b) Councillors reviewed, noted and agreed the current financial position which was signed by Cllr Van Oosterhout

- c) Councillors reviewed and noted the bank statements which were signed by Cllr Van Oosterhout
Councillors noted the following invoices already paid:

- d) 17th November 2021 – Deb Hotson – Clerk Wages & Expenses

- e) 17th November 2021 – HMRC - P32 - £53.20

- f) 17th November 2021 – JB Rural Services - Play Area - £30.00

- g) 17th November 2021 – JB Rural Services - Verges & Doll Lane PROW £186.00

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- h) 17th November 2021 – JB Rural Services - Play Area Hedges - £120.00
- i) 17th November 2021 – ERNLLCA - Training - £48.00
- j) 17th November 2021 – Vision ICT - Website Hosting Dec 21 - Nov 22 – £210
- k) ??/11/21 Cancer Research UK – Donation - £20.00
- l) 7th November 2021 – Low Villages Forum – Membership - £75.00
- m) 22nd November 2021 – JB Rural Services - Play Area - £30.00
- n) 30th November 2021 – Hampshire Flag - Union Jack - £97.67
- o) 30th November 2021 – JB Rural Services - Play Area - £30.00
- p) 30th November 2021 – JB Rural Services - Verges & Doll Lane PROW - £186.00
- q) 14th December 2021 – Cloudy IT Clerk Laptop Package - £4.40
- r) 14th December 2021 – ERNLLCA – Training - £60.00
- s) 14th December 2021 – Balfours - Playground Rent – 30.00
- t) 14th December 2021 – Deb Hotson - Clerk Wages & Expenses
- u) 14th December 2021 – HMRC - P32 – 58.60

Councillors approve the following invoice for payment:

- v) Cllr S Van Oosterhout – Chairman’s Allowance - £28.40

T21/22 – 0112 Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting

- a) There were no updates to items not requiring decision and resolution, not otherwise detailed on the agenda.
- b) Councillors noted the following item of correspondence received:
 - i) Correspondence from ERNLLCA re: training courses
- b) No correspondence had arrived since agenda was posted.
- c) Tesco Bags for Help funding to form an agenda items for the next meeting.

T21/22 - 0113 Date and time of forthcoming meetings

- a) The next Parish Council meeting or discussion of Councillors will be held on Tuesday 15th February 2022.

T21/22 – 0106 To consider the exclusion of the public due to the confidential nature of the items to be discussed.

No items were discussed in this section.