

ELSHAM PARISH COUNCIL

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Minutes of the meeting of Elsham Parish Council held on Tuesday 15th March 2022 commencing at 6.30pm, at the Village Hall Elsham

Present: Chair - Cllr Sandra Van Oosterhout
Cllr Andrew Horner, Cllr Sarah Burton, Cllr Mark Wood (left at 7.30pm), Cllr Steve Moir and Cllr Jane Ousby
Clerk – Holly Hanson

Ward Councillors Cllr Rob Waltham.

No members of the public attended.

21/22 –0301 Apologies

None.

21/22 –0302 Public Participation

No members of the public attended.

21/22 – 0303 Declaration of Interest

a) No declarations of interest.

21/22 – 0304 Minutes of Previous meeting

a) Notes of the discussions of Councillors held on Tuesday 15th February 2022 January 2022 were reviewed and agreed as an accurate and true record.

21/22 – 0305 Report from Ward Councillors

Cllr Rob Waltham gave an update stating that Andrew Percy has set up a meeting with Starbucks to discuss with them the impact they have on the environment with litter, as they should be taking responsibility for the litter they generate outside their curtilage.

NLC have also purchased 20 CCTV cameras that have been placed in areas that suffer with fly tipping.

NLC have also sited red litter bins in laybys to combat littering and these are emptied daily.

Cllr Horner stated that he and Cllr Van Oosterhout had met with the service station last summer to discuss litter, and various commitments were made regarding additional litter bins, but that nothing has happened.

The hedge and verge opposite the service station is a real issue, Cllr Horner asked if there was any possibility of NLC addressing this. Cllr Waltham to look at this.

Updating on the budget, Cllr Waltham stated that there had been a 2.89% increase with 2% of this going to Adult Social Care, and the remaining 0.89% to safeguard such as the Imagination Library and free parking.

A government initiative to help with rising fuel costs has resulted in a £150 Council Tax grant for band A-D properties, and a one-off grant of £75 would be made available to older residents, this is likely to benefit approx. 6,000 households in the area.

There is also £2 million of grant funding to assist with insulation for homes for older people.

Household recycling centre at Barton and Broughton will be changing their days of opening from 1st April 2022, and will be open from Wednesday through to Sunday, and closed Mondays and Tuesdays except for Bank Holidays.

Covid boosters for over 75's and clinically vulnerable will be offered from 1st April primarily via GP surgeries with town centre clinics as back-up. The vaccination programme continues to be offered in schools.

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2000 fines have been issued for littering, and NLC are now looking to take this service in-house. Updating on the Ancholme Path, Cllr Waltham stated that the path past Saxby to South Ferriby is likely to be screeded, and NLC are now looking to extend the path South to Cadney and ultimately Hibaldstow.

21/22 - 0306 Highways, Drainage, Footpaths and NLC issues

- a) To update on the following outstanding issues:
 - i) Church Street drainage issues – Cllr Waltham updated that NLC are still waiting for the outcome of the Anglian Water inspections. Cllr Ousby stated that a hole had been dug at the top of Church Street to allow a camera inspection by Anglian Water, as there is still water emerging from the site of a water meter, but this is not mains water.
 - ii) Waterlogged PROW alongside the Church – The Clerk presented the quote for a ‘bridge’ to span the waterlogged area. Clerk to approach NLC for financial support with the cost of this.
 - iii) Cyclist signage knocked off the pole just before 5-way crossroads – this has been replaced, however the road closure sign in the hedge at 5-way crossroads, and faded bends in the road sign on the B1203 are yet to be resolved - Resolved
 - iv) Build-up of leaves blocking gully on Barnetby Lane – Road sweeper has attended, but issue not resolved – Clerk to re-report.
- b) Councillors also discussed the following highways and other issues:
 - i) Quantity of fly tipped waste in the Anglian Water compound off Middlegate as gates are being left open – This has been reported to Anglian Water but not resolved – Cllr Moir to follow up
 - ii) Hedge at Anglian Water Treatment Works still not cut – This has been reported to Anglian Water but not resolved – Cllr Moir to follow up
 - iii) 30 MPH limit on Front Street – NLC have approved a move further up the hill to outside School House in July 2020 – Clerk to follow up.
 - iii) There is a pothole outside number 10 Front Street – Clerk to report.

21/22 – 0307 Police Matters / Neighbourhood watch / NATs

- a) Cllr Van Oosterhout gave an update stating that it had been agreed at the recent NATs meeting to keep Middlegate Lane as a priority. Two cannabis grows had been recently shut down in Brigg.

21/22 – 0308 Planning

- a) No planning applications received.
- b) No planning decisions received

21/22 – 0309 – Parish Projects, Reports and other Parish Matters

- a) Councillors received updates on the following parish projects for 2021/22:
 - i) There was no update to planning permission for the Plough.
 - ii) Installation of the bench in the quarry is on hold until the paths to the site dry up.
 - iii) There was no progress on the seed exchange at the Kiosk. It was noted that the door sticks when fully closed
- b) Councillors received the following reports:
 - i) Play area.
 - Equipment needs cleaning
 - Rota Net requires further attention
 - Adult Gym area is currently waterlogged
 - Molehills appear to be under control.
 - ii) Elsham Nature Reserve.
 - Cllr Waltham to request a site meeting with NLC regarding management of the Quarry and developing a routine management plan.
 - The primrose area requires strimming – Cllr Moir to action.

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Clumps of snowdrops have been dug up and removed from the area outside the boundary fence – Cllr Van Oosterhout to post on social media regarding rules around wildflowers.

iii) Low Villages Forum.

The Clerk gave an update stating that the speed signs had been delivered and she was now awaiting installation of posts by NLC.

- c) Cllr Van Oosterhout is working on a Tesco Bags of Help application, the areas of funding supported are ‘supporting children’ and families and ‘health and wellbeing’
- d) Councillors discussed the Parish Council website and a communications plan for 2022/23 – it was agreed to set up a working party to explore this further.
- e) It was noted that the next edition of the Leader was due for publication in April, with the Low Villages Beavers Colony and an advert for a Handyman as items for inclusion.

21/22 – 0310 **Jubilee Celebrations**

- a) Councillors discussed plans for the Jubilee Celebration, discussing that an overall budget of £500 had already been agreed. Cllr Burton requested a budget of £350 for spending on the Jubilee over the forthcoming month.

Resolved – It was unanimously resolved that Cllr Burton be given a £350 budget for spending on the Jubilee Celebration over the forthcoming month.

21/22 – 0311 **To Formally resolve decisions unable to be actioned under LGA 1972 Section 101**

Councillors formally resolved the following decisions:

- a) T21/22 – 0111 – Updated Banking Mandate

Resolved – That Cllrs Horner, Wood and Ousby be added to the Banking Mandate.

- b) T21/22 – 0212 – Appointment of Internal Auditor for 2022/23

Resolved – That Brian Brooks be appointed internal Auditor for the 2022/23 year.

- c) T21/22 – 0213 – Adoption of new Town and Parishes Code of Conduct

Resolved - To adopt the updated Town and Parishes Code of Conduct.

21/22 – 0312 **Clerk’s Report**

- a) The Clerk updated on any items requiring attention since the February meeting. Councillors discussed the litter signs received from Cllr Waltham and wished to order 8 additional ‘Show a Litter Respect’ signs at A1, and 4 additional Dog Fouling signs at A4.

21/22 – 0313 **Accounts**

- a) Current financial position reviewed by all Councillors.

Resolved – That the Financial Summary and Bank Reconciliation be noted and signed by Cllr Van Oosterhout

- b) Bank statements reviewed by all Councillors.

Resolved – That the document be noted and signed by Cllr Van Oosterhout

Councillors noted the following invoices already paid:

- c) 15th February 2022 - Vision ICT – Annual E-mail Hosting - £151.20

- d) 25th February 2022 – ICO – Data Protection Fee - £35.00

- e) 8th March 2022 – Balfours – Play Area Rent - £30.00

- f) 9th March 2022 – Elsham Village Hall – Hire 2021/22 - £140.00

Councillors approve the following invoices for payment:

- g) Low Villages Forum – Speed Sign Contribution - £327.88

- h) NLC – Posts for Speed Signs - £600.00

21/22 – 0314 **Ongoing, Minor Items, Correspondence and Agenda Items for the next meeting**

- a) There were no updates on any progress on items not requiring decision and resolution, not otherwise detailed on the agenda.

- b) Councillors noted the following item of correspondence received:

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- i) Correspondence re Community Payback Projects
- c) No correspondence had arrived since agenda was posted.
- d) There were no agenda items presented for the April Meeting.

21/22 – 0315 Date and time of forthcoming meetings

- a) The next Parish Council meeting or discussion of Councillors will be held on Tuesday 26th April 2022.

21/22 – 0316 To consider the exclusion of the public due to the confidential nature of the items to be discussed.

- a) Councillors discussed Clerks contract and terms of employment.
Resolved – To formally appoint the new Clerk with effect from 16th December 2021.
- b) To discuss the NJC Pay Award for April 2021 and resolve any action – Deferred to the April Meeting.
- c) To discuss back pay for previous Clerk as a result of the above Pay Award – Deferred to the April Meeting.