

# ELSHAM PARISH COUNCIL MINUTES

Clerk to the Council: Deb Hotson  
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Minutes of the Parish Council Meeting held on Tuesday 19<sup>th</sup> February, 2019 at 6.30pm at the Village Hall, Church Lane, Elsham.

Present: Cllr Busby, Cllr Evison (Chair), Cllr Horner, Cllr Taylor & Cllr Van Oosterhout.  
Also Present: Cllr N Sherwood & 1 resident.  
Clerk to the Council – Deb Hotson.

## **Public Participation**

Mr Richardson had reported an HGV incident to the Clerk who has emailed the haulage company.

Cllr Evison opened the meeting.

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### **1902/1 Apologies for absence**

Apologies for absence received from Cllr Guest.

### **1902/2 Declaration of Interest**

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.  
None declared.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.  
None outstanding.

### **1902/3 Minutes of Previous meeting**

**Resolved** - Minutes of the Parish Council meetings held on Tuesday 15<sup>th</sup> January, 2019 were approved and signed as a true and correct record.

### **1902/4 Clerk's Report**

- a. Clerk has chased up NLC about a potential breach of planning at Stoneledge – agenda item.
- b. Dog fouling posters received and permission obtained from NLC to erect on street light posts.
- c. Site meeting arranged and held for the re-locating of the 30mph signage. Item to be discussed at the March meeting when NLC will have proposals.
- d. Clerk attended the Trade Watch event and will provide Cllrs with packs.

### **1902/5 Report from Ward Cllrs on NLC issues**

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Apologies received from Cllrs C Sherwood and R Waltham.

Cllr N Sherwood informed the meeting that NLC move from the Civic Centre to Church Square House by mid-March. Car parking may be a challenge.

A planning application had been submitted to change the Civic Centre into an educational establishment.

Cllr Evison informed Cllr Sherwood that he wasn't happy about the placement of the bus shelter which NLC Highways have insisted is located next to the hedge

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rather than the Parish Councils preference for closer to the road. Cllr Sherwood stated he would get NLC Highways to confirm its position. Cllr Sherwood left the meeting at 7pm.

## 1902/6 Delegates Reports

a. To receive an update report on activities about the play area.

The drainage seems to be working as after the down pour last week the adjacent field was flooded but the park wasn't water logged.

**Resolved** – ground maintenance costs received from Sissons were approved.

b. To receive an update on the Elsham Quarry about the Management agreement determining any further actions.

Clerk to follow up with Ward Cllrs and nothing had been received yet.

c. To receive an update from the latest LVF, determining actions required.

Cllr Van Oosterhout to take some photos to be included in the Tourism Leaflet and to reduce the number of words. Clerk to then forward the information to the LVF Clerk.

d. To receive an update from about the BT Kiosk refurbishment determining any further actions required.

Cllr Van Oosterhout has been in contact with a resident who is prepared to clean the kiosk. There will also be an advert in the Leader for other volunteers. The kiosk is in quite good condition and may only need some work to the bottom wooden panels and then a repaint.

e. To receive the completed safety check sheets determining any actions required.

The safety check sheets were provided to the Clerk. Some benches around the parish need a rub down and re-varnish. Cllr Van Oosterhout to organise.

f. To receive an update on the parish projects for 2018/19 determining actions required.

- Heritage Trail.

Cllr Busby had circulated information on progress prior to the meeting.

The board will have a detailed map and wording on some of the heritage sites in the parish and will also include the public right of way footpaths.

g. To receive an update report on the DDM pipeline about it running along parish land, determining any actions required.

Cllr Evison stated that he had no further update. The item will be removed from the agenda and if any further information is available this will be circulated.

## 1902/7 Police Matters / NATs / Neighbourhood Watch (NHW)

a. To consider the implementation of a Neighbourhood Watch scheme determining actions required.

Cllrs Busby and Van Oosterhout attended the NHW event last week.

A questionnaire will be circulated in the next Leader. This will ask if people are interested in an NHW Group and with a view to appointing a Co-ordinator too. The Co-ordinator will provide residents with information and be available for residents to provide them with information which may help other areas.

It was best practice for the Co-ordinator not to be a Parish Councillor.

b. To receive an update verbal / written report from Humberside Police / NATs and the NHW representative.

The NATS meeting was being held tonight in Worlaby. The NATs minutes and stats from the last meeting were circulated prior to the meeting.

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## **1902/8 Highways / Neighbourhood Services / NLC issues**

- a. To determine actions required about the bus shelter becoming an asset for the Parish Council or NLC.

**Resolved** – the bus shelter will be an asset of the Parish Council.

- b. To notify the Clerk of any further issues to be taken up with NLC.

Clerk to report the drain at the bottom of the hill on Barnetby Lane needs clearing of debris washed down the hill.

Clerk to ask when Barnetby Lane/New Street will be resurfaced.

Clerk to ask when the remaining street lights on Church Walk, Dolls Lane and Woodland Drive will be replaced by LED.

## **1902/9 Planning**

- a. To receive any decisions and to discuss the following applications received from North Lincolnshire Council.

- b. The following decisions were received from NLC.

**2018/2144** – listed building consent approved to remove internal walls to increase the size of café and installation of extraction flue to roof at Elsham Hall Garden & Country Park.

The following application received from NLC was discussed by the Parish Council.

**2019/218** – planning permission for a single storey extension to rear of existing forecourt sales building and associated works at Barnetby Service Station, A18/M180 interchange, Barnetby.

**Resolved** – no objection or comment.

- c. The following application was submitted under the Clerks delegated powers due to the time constraints.

**2018/2330** – outline planning permission to erect 8 semi-detached dwellings and access (access and layout not reserved for subsequent approval) amended plans – layout at land adjacent to 23 New Street.

Amended objection submitted.

- d. To determine actions required about the potential planning breach submitted to NLC.

Stoneledge had been advised that NLC had received a complaint about operating outside the planning permission. A diary had been provided as this will be completed if there are any further breaches.

## **1902/10 Correspondence for Discussion/Decision**

- a. To be notified of the Street Party Closure information from NLC determining any actions required.

Item noted.

- b. To be notified of NLC Licensing LGA Sex Establishment Policy determining actions required.

Item noted.

## **Correspondence for Information**

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- c. ERNLLCA Newsletter – Jan 19.
- d. NLC Highway updates.
- e. ERNLLCA Buckingham Palace Garden Party update.
- f. LVF Minutes of the meeting 12/12/18.
- g. NALC Open Letters to Cllrs and Standard Regime update.

## 1902/11 Accounts

- a. To approve the Internal Auditor for 2019.  
**Resolved** – Richard Dixon approved as the Auditor for 2018/19-year end.
- b. To consider the NLC SLA for emptying the bin and safety inspection check for the play area.  
**Resolved** – approval of the NLC SLA's.
- c. To approve the monthly accounts for payment. See financial report.  
**Resolved** – approval of the monthly accounts for payment.

04.02.19	G Evison	Replacement padlock – play area	£24.50
11.02.19	MD Signs	Dog fouling posters	£118.56
19.02.19	D Hotson	Salary & Tax	
19.02.19	ERNLLCA	RFO Clerk Training	£12.00

## 1902/12 Minor Items

- a. To take any points from members.
  - Nothing further raised.
- b. Matters of correspondence for information which arrived after the agenda was posted.
  - HWRA – Volunteer Drivers Needed poster – to be placed on to the notice board.
  - NATs minutes of the meeting held 06/11/18.
  - NLC Briefing Sessions for Elections.
  - Police Commissioners Newsletter Feb 19.
  - CPRE Best Kept Village Competition – agenda item for the next meeting.

## 1902/13 Agenda Items for the next meeting

- Re-locating of the 30mph signage on Barnetby Lane and Front Street.
- CPRE Best Kept Village Competition.
- Handyman.

## 1902/14 To confirm the date and time of the next meeting as Tuesday 19<sup>th</sup> March, 2019 at 6.30pm at Elsham Village Hall.

## 1902/15 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

The meeting closed at 7.40pm.