

ELSHAM PARISH COUNCIL MINUTES

Clerk to the Council: Deb Hotson

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Minutes of the Parish Council Meeting held on Tuesday 16th June, 2020 at 6.30pm. Due to the Coronavirus the meeting was held on a telephone conference call. All members of the public and press were invited.

Present: Cllr Busby, Cllr Guest, Cllr Horner, Cllr Taylor, Cllr Ousby & Cllr Van Oosterhout (Chair).

Also Present: Ward Cllr R Waltham & Clerk to the Council – Deb Hotson.

2006/01 To note apologies for absence

All members present.

2006/02 To approve the Internal Auditor for 2020/21

Resolved – R Dixon was approved as the Internal Auditor.

2006/03 To confirm Councillors have reviewed their Register of Interests

All members confirmed their ROIs had been reviewed.

2006/04 To review the following procedures/policies

- Standing Orders
- Financial Regulations
- Reserves Policy
- Asset Register
- Financial and H & S Risk Assessments
- Christmas Tree Risk Assessment
- Complaints Procedure
- Members & Officers Protocol
- Scheme of Publication Policy
- General Data Protection Regulations
- Equal Opportunities Policy
- Community Emergency Plan
- Disciplinary & Grievance Procedure
- Child Protection Policy
- Vulnerable Adult Policy
- Co-option Policy
- Terms of Reference of the Personnel Committee.

Resolved – all procedures and policies reviewed with the agreed amendments.

Cllr Ousby to confirm that the CEP Resources details on page 13 are still valid.

Cllr Ousby to look for the stand and tent pegs for the Beacon.

2006/05 To resolve that this Council utilizes its powers under the Local Government Act 1972, section 101, to devolve to the Clerk the authority to make decisions on planning applications where:

- a. The application falls between meetings and it is not possible to obtain from the Planning Authority an extension of time to consider the matter; and
- b. The Chairman is unavailable to convene an extra-ordinary meeting or particular circumstances are such that the convening of an extra-ordinary meeting is impractical.

In both circumstances the Clerk shall have authority to respond on the Council's behalf, taking into account the Local Plan; the content of any planning policies;

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community plan or Neighbourhood Plan adopted by the council; and precedent. Moreover, where it is practicable, the Clerk is to contact ALL Councillors to confirm they are content with the response to the specific Planning Application requiring this action.

This authority will not apply to applications where there are known objections by neighbours; multiple housing development; and new land allocations.

Resolved – approval of the delegated powers as detailed above.

2006/06 Public Participation

No public in attendance.

2006/07 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

None declared.

b. To note dispensations given to any member of the council in respect of the agenda items listed below.

None outstanding.

2006/08 Minutes of Previous meeting

Resolved - Minutes of the Parish Council meeting held on Monday 18th May, 2020 were approved and signed as a true and correct record.

2006/09 Clerk's Report

a. Clerk provided information to NLC Andrew Taylor with regard to the ash tree and ivy concerns in the Nature Reserve – agenda item.

b. Clerk has been in contact with NLC NHW Co-ordinator and the Elsham NHW Co-ordinator is now on the main distribution list.

c. Clerk has reported all NLC highway issues. Agenda item.

d. The Clerk has confirmed with the contactor that the verges will be cut every two weeks along with Doll Lane.

e. Clerk has reported the alleged breach of planning at Stoneledge. Agenda item.

f. Clerk has responded to the letter with regard to accessing the Nature Reserve.

g. Clerk has chased NLC for dog bin costs – agenda item.

2006/10 Report from Ward Cllrs on NLC issues

To receive a report from the Ward Councillors on North Lincolnshire Council issues.

Cllr Waltham informed the meeting that Government and the local authority were looking at the track and trace and possible local lockdown of communities if required.

Planning Enforcement is now able to undertake site visits.

Brown bins are now being collected again.

Town Centres and Markets are re-opening.

£40m has been given to local businesses to support them in the pandemic.

Encouragement to buy local will be emphasized.

Two policies are ongoing for green recycling, one of which is to swap your brown bin for a composter and the other is for the planting of trees. An Arborologist will be looking at the best tree for the best location and will be site specific.

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MP Andrew Percy will be assisting residents with outstanding medical appointments.

Cabinet Members are NLC have changed roles as follows: -

Cllr Waltham – Highways

Cllr Rose – Environmental

Cllr N Sherwood – Planning

Cllr C Sherwood – Stronger Communities

A question was raised with regard to the cutting of the inter mown areas and it was felt that some are cut back to earlier. Clerk to write to Cllr Waltham about this concern.

2006/11 **Reports**

a. To receive an update report on the play area determining any actions required.

There are less moles in the park and Cllrs are still squashing the mole hills down.

b. To receive an update on the Elsham Nature Reserve determining any actions required.

Nothing to report at present. Heritage signs still to be installed.

c. To receive an update from the latest LVF determining any actions required.

Cllr Taylor stated that the LVF would be looking at ways to improve the broad band connectivity to which Cllr Waltham stated this was in line with the Government strategy.

d. To receive the completed safety check sheets determining any actions required.

Cllr van Oosterhout to provide the quarterly check sheet to the Clerk.

2006/12 **Police Matters / NATs / Neighbourhood Watch (NHW)**

To receive an update verbal / written report from: -

Humberside Police/NATs – nothing to report.

NHW representative – nothing to report.

2006/13 **Highways / Neighbourhood Services / NLC issues/Parish Issues**

a. To follow up all outstanding highway issues determining actions required.

The drain at the bottom of Barnetby Lane is not getting regularly swept and therefore with the recent rains the debris has come down the hill and blocked the drains at the bottom of Barnetby Lane. Clerk to report again.

Some of the long standing pot holes have been filled in, some haven't.

Cllr Waltham to find out for the next meeting if the resurfacing of New Street / Barnetby Lane is still set to take place this year.

Flooding issues on Church Street/Front Street will need to be resolved before any resurfacing takes place.

The drain at the beginning of the footpath next to the church is still blocked with mud. Clerk to report again.

b. To receive an update on a footpath being installed on Barnetby Lane determining actions required.

Cllr van Oosterhout has made contact with the owner of the land who is still keen and will review in a few weeks.

c. To consider any additional cuts required on PROWs or verges in the parish.

Cllr Guest to arrange the Elsham Elves to take a look at the area of grass between the PROW and the bend at the Church with a view to the future of that area of verge, providing a report to full council for discussion.

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- d. To consider the creation of wild flower areas in the parish determining actions required.
Item deferred until the report is read as only received late today.
- e. To notify the Clerk of any further issues to be taken up with NLC.
No other issues raised.

2006/14 **Planning**

- a. To receive any decisions received from North Lincolnshire Council.
No new decisions received.
- b. To be notified that the following applications was submitted to NLC under the Clerks delegated powers.
No applications received.

2006/15 **Correspondence for Discussion/Decision**

- a. To be notified of the response received from NLC Enforcement with regard to the alleged breaches at Stoneledge determining any further actions required.
Now the restrictions have been lifted on Enforcement site visits the Clerk will chase this for the next meeting.
- b. To be notified of the NLC response with regard to the ash tree concerns determining actions required.
It was agreed that there is no immediate safety issue and once face to face meetings are allowed a site meeting with NLC will be scheduled.

Correspondence for Information

- c. ERNLLCA newsletter 3 & 4.
- d. NLC Highway updates.
- e. LVF Agenda for the meeting held 02/06.
- f. Response received from Anglian Water on the use of the new proposed works.

2006/16 **Accounts**

- a. To consider the SLA renewal for emptying the litter bin and to carry out the annual inspection at the park.
Resolved – renewal of the SLA which will be amended to reflect when it will commence.
- b. To consider a donation to British Red Cross.
It was agreed that donations would remain for local causes.
- c. To consider the installation of new dog / litter bins in the parish.
Resolved – purchase 3 black bins to replace the current rusted / damaged bins at a cost of £450 as follows: -
Barnetby Lane/Hall Lane junction.
Church Street, currently located on the triangle. Clerk to ask that this and the salt bin are moved to the opposite verge on Front Street.
Front Street entrance to the Nature Reserve.
Clerk to ask that the old bins are removed from site.
- d. To approve the monthly accounts for payment. See financial report.
Resolved – accounts were approved for payment.

18.05.20	JB Rural Services	Grass verge cut	£125.00
19.05.20	LIVES	Donation	£60.00
28.05.20	JB Rural Services	Grass verge cut	£162.00

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28.05.20	L Guest	Plants	£409.15
28.05.20	Zurich Municipal	Renewal	£290.74
04.06.20	Ian Bowmer	Handyman - May	£127.50
08.06.20	JB Rural Services	Grass verge cut	£162.00
16.06.20	D Hotson	Salary & Tax	
16.06.20	A Sissons	Play Area cut - June	£100.00
16.06.20	Balfours	Play area rent 24/06-30/09	£30.00

Cllr Busby to chase up payment of the Leader invoice from Elsham Garage.

2006/17 **Minor Items**

a. To take any points from members.

- It was agreed that all resident who have provided time, materials or plants to the village will be thanked generally in the next Leader. Some form of letter/Christmas Card will be sent out at the end of the year more specifically.

b. Matters of correspondence for information which arrived after the agenda was posted.

- New model code of conduct – agenda item for the next meeting.
- NATs Member Details – Clerk to complete.

2006/18 **Agenda Items for the next meeting**

- New model code of conduct.

2006/19 **To confirm the date and time for the next meeting of the Parish Council as Monday 20th July, 2020 at 6.30pm via a telephone conference.**

2006/20 **To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.**

Personnel Committee – Clerks Appraisal.

Resolved – the new form was adopted to use for the appraisal. Cllr van Oosterhout to amend, which will allow all Cllrs to input and then a further Personnel Committee will be called and the appraisal will be scheduled in due course.

The meeting closed at 7.45pm.